

DUCC Coordinating Committee
November 9, 2006

Present: Lori Crocker, Nancy Corrigan, David Hewitt, Kay Dean, Eric Tusz-King.

Regrets: Sue King-Darby

Check-in:

Reading from Caryn Douglas about giving thanks for those who have been influential and supportive, followed by a prayer acknowledging God's blessing on our work:

- Diaconal community
- Volunteer in a palliative care programme – recognized in me my blessings
- Parents who recognize the blessings in my life
- Most people – particularly a group initiated by a new clergyperson who has gathered people for regular support
- Most people in the pastoral charge and the new clergy in the presbytery

Business Arising:

1. Presbytery Recognized Diaconal Ministry. Eric wrote a letter to Chignecto Presbytery explaining his situation and asked Presbytery to send any GC information they receive – [Eric is still to draft this and send it to Lori](#)
2. Attachments from the National Gathering on Website – [Nancy is still to do this](#)
3. Letter to Presbytery Chignecto Presbytery – Susan Estabrooks acknowledge
4. #10C in June 2006 – Clarify the cluster structure on the Website – [Nancy is still to do this.](#)
5. National data base – Cathy has not done this and it has been giving us problems as a result
 - a. [David will draft and Lori will sign](#)
6. Kaufman Cottage Fund – This is a follow-up to Kay's letter asking for a lump sum for the National Gathering for travel, including students. Suggested sum is \$3000. [Lori is to write them again.](#)

Correspondence:

1. August 20 - Constitution: We do not have a constitution by that name. We have written purpose, statement of belief and charter statement. Lori will email Linda Ervin who was looking for this.
2. August 23 - Addresses for World Diakonia – Kay responded
3. DAP representative to National Gathering – [Eric will follow-up this with JGER.](#) We will pay accommodation if JGER can pay the international and domestic travel
4. Childcare – Kay responded saying that we could provide if requested.
5. September 15 – Roland asked:
 - a. Travel pool - Kay responded with information we have at this time. [Kay will write Local Arrangements \(Carolyn Nicholson\) to let them know this.](#)

- b. Student Bursary – Kay responded saying that \$1000 is available
 - c. Travel policy – nothing at this time. It is difficult to do this until we get a response from Kaufman.
- 6. October 3 – Communications Cluster expressing their thanks about encouraging Diaconal Ministers on GC Committees.
- 7. October 4 – Liaison Group asked for specific committees and sent letter to all DMs and personal letters to select group. Not clear what has been the result of this work. The Liaison Group will meet again to gather this information and address the Coordinating Committee’s request to write to the GC Executive (Re: #6 Business Arising – September 11, 2006). Marg Scott is also a member of the Liaison Committee.
- 8. October 4 – Conversation with Roland – re: information on brochure.
- 9. October 12 – Manitoba and North Western Ontario Gathering- Ted Dodd. Inquiring whether Statement of Belief or Song of Faith of UCC. Need to clarify which statement he is referring to and what would be helpful. Lori will ask for this clarification.
- 10. October 24 - Julie Cameron-Gray & Joe Ramsey – MEPS – response to Kay’s letter:
 - a. Is willing to fund National Gathering – Received funds
 - b. Barb Elliot Trust Fund – Susan Jones is the contact person at GCO
 - c. Financial Support for 2007 – Asking for an application. Kay has done this.
 - d. No long-term commitment articulated, but it appears that they accept their responsibility
- 11. October 27 – Lori received a letter from Diane Bosman, Committee Members Services (nominate@united-church.ca). We will request a list from her after November 30, 2006 of the DMS on GC Committees.
- 12. October 30 – Jim Blanchard – Acknowledging our request for a MEPS rep at our National Gathering.
- 13. October 30 – Richard Manley-Tanis (webmaster) asking for a link with DUCC and DOTAC and World Diakonia. They are now linked.
- 14. November 1 – DUCC Communications – Linda Appleby – asking about travel and Kaufman Fund. We need to affirm their Administrative Committee’s membership at the National Gathering’s Business Meeting.
- 15. Request received for \$300 from Maritime Conference Diaconal regional Gathering for January 7, 2007 at Sue King-Darby’s. We agreed to \$300.

Financial Report

- 1. Kay reported that she submitted the Budget to MEPS for the year 2007. A copy is filed with this meeting’s Minutes in Official records kept by Nancy Corrigan.
- 2. We agreed to increase the amount for expenses for the National Gathering to \$18,000 and the Total Expenses to \$29,835.
- 3. Kay has received Revenue Canada’s review of our accounts as a charitable organization which will be shared at the National Gathering. The Educational funds need to be reported in 2007.

Preparation of National Gathering

At the **next meeting of the Coordinating Committee on January 7th at 2 PM at Sue King-Darby's house** we will do more intentional planning for the Business Meeting. Further ideas are below.

Business Meeting at the National Gathering (April 17-20, 2007):

1. Decision Making Process
2. Approval of Agenda:
3. Approval of Minutes of 2005
4. Business Arising from 2005 ([Nancy will review minutes for reporting on those items](#))
5. Report of the Coordinating Committee:
 - a. Financial Report
 - b. Educational Project
6. Regional groups
7. Clusters groups
 - a. Communication
 - b. Liaison with General Council
8. Issues arising from General Council
 - a. Hearing from DMs at GC – [Lori will ask those DMs to report](#)
 - i. How was it for DMs?
 - ii. What issues arose that affect DMs?
 1. Single Rite of Entry
 2. Leadership Outcomes
 3. Ministry Compensation
 4. Emerging Spirit
 - iii. What is DUCC's role addressing them in national discussions?
9. Learnings from Representatives to World Diakonia and DOTAC
 - a. Admission of DMs to DUCC
 - b. Relating to Students
 - c. Affirmation of ministries
 - d. Increase in dues to hold education events and advocacy programmes in partnership with Barb Elliot Trust Fund. Possibly to hire someone.
10. Election of DUCC Representatives to DOTAC (October 2005 Minutes of Coordinating Committee)
11. Song of Faith or Statement of Belief – MNWO
12. What is our attitude about our relationship of the UCC? How can we feel more self-confident and less reliant upon the UCC's affirmation?