

Minutes of DUCC 2020 Virtual Gathering

May 12 – 14, 2020, 10 – 12pm daily.

Participants :

Kristin Woodburke Catherine Gutjahr Anne Telford, Susan Reed, Tammy Allan, Kent Gibbons, Barbara Lieurance, Carolynne Bouey Shank, Mark Laird, Ann Naylor, Heather Robbins, Kathy Platt, Paula Ashby, Jen Dresser, Helen Reed, Vicki Aldersley, Christina Crawford, Susan Butler- Jones, Ted Dodd, Elizabeth Stewart, Diane Trollope, Linda Ervin, Karen Orlandi, Joan Jarvis, Dorothy Naylor , Christine Dudley, Linda Kitchenton (UK), Linda Gow, Christina Paradella, Beth Baskin, Laura Richardson, Joan Tuchlinsky, Patricia Lissen, Irene Rainy, Ken Delisle, Michelle Owens, John Robertson, Marg Scott, Alice Hanson, Debra Deveau, Marlene Britton, Kathy Douglas, Linda Clark, Denise Davis Taylor, Karen Tjaden, Debra Kigar, Lori Stewart, Kathryn Toivanen, Marcie Gibson, Allan Gairns, Amy Crawford, Leanne Benoit, Debbie Brill, Melanie Ihmels, Lorie Lowes, Nancy Ruth, Eric Tusz-King, Laura Hunter, Adam Hanley, David Hewitt, Barbara Hansen, Martha Martin, Anneka Sangster, Jen Carter-Morgan, Sharon McRann, Lori Neale, Lori Crocker, Nan Corrigan, Jim Hatt, JoAnne Wilson-Symonds, Heather Sandilands, Deborah LaForet, Susan Toller, Barabara McGill, Karen Lumley, Karyn Douglas, Debbie Stockdale, Liz Bowyer, Tracie Robertston, Sue Taylor, Joan Gugeler, YoonOk Kang, Cheryl Kirk, Gail Allan (Guest theme presenter), Terrie Chedore, Adrienne Patterson, Melody McKeller, Marilyn Burnard, Kimiko Karpoff, Vicki McPhee.

Up to 88 people were on the calls each day.

Schedule

Tuesday: Welcome Agenda and housekeeping zoom etiquette – Vicki McPhee

Worship

Music: Called by Earth and Sky (More Voices 135)

When Pain of the World (Voices United 598)

Scripture: Ecclesiastes 4:1-12 (selected verses) – The Message

Break out rooms for (re)connecting in small groups: sharing symbols of what this time of isolation has been like
Memorials organised by Caryn Douglass with help from Ken Delisle,

Wednesday

Welcome/Agenda/ housekeeping

Worship Music: Come and Find the Quiet Centre (Voices United 374)

GodWeeps(MoreVoices78)

Scripture: Acts 17:22-24a, 26-28 Laughing Bird Paraphrase <http://laughingbird.net/ScriptureParaphrases.html>

Theme Presentation : Program Coordinator, Ecumenical and Interfaith for the General Council Gail Allan

Sacred Dance

Closing

Thursday:

Welcome / Agenda

Never Ending Joy (More Voices 40)

Rise Up (More Voices 130)

Worship

Confitemini Domino (Come and Fill Our Hearts) (More Voices 16)

Spirit God Be our Breath (More Voices 150)

Scripture: John 14:25-27 Laughing Bird Paraphrase <http://laughingbird.net/ScriptureParaphrases.html>

Music:
Rise Up,
Business

Closing Prayer: Your heart has its own intelligence...find the courage to stay in your heart centre. Go back into the world filled with peace, free of fear and anxiety to live your purpose, serve God and the world and be agents of transformation.

Business Minutes chaired by Vicki MacPhee Chair of CoOrdinating Committee

Vicki introduced members of the CoOrdinating committee.

An overview of business agenda was given. (see following items)

The process of how we will do business on zoom was also reviewed.

Vicki reported on action taken on items brought to the 2018 gathering from the Chicago gathering in 2017.

How do we live out the ideals named in our purpose and relate to each other and the wider world.

Financial presentation from Helen Reed Treasurer (report attached below included in the program booklet)

reviewed the 2019 bank statement highlighted changes in the budget and expenses.

Items Noted by Helen: There weren't enough people who were new (students, retirees and diverse cultural /racial representatives) so the \$8000 set aside for subsidies for these people was used to support others who wished subsidies.

Questions re the report were answered: benefits of e-transfer (cost less), and PAR. Answer: It costs \$.50 for each PAR donation.

Can tax receipts be sent by email? (more work for treasurer but doable)

Review of 2020 Financial statement :

Helen reminded the group membership is not CLAIMABLE to CRA because our membership to Diakonia is not a requirement of being Diaconal. 300 members in the Diaconal data base but only 93 financial supporters for DUCC. Hence we are donors not members.

She also reminded us that there is money to support regional gatherings (excluding alcohol) PLEASE USE IT!

Affirm membership asked for increased donations if we are able. DUCC donated \$250.

Comparison to last year: We are doing well. This means we have money to support each other. Let's do it.

AND If you want to increase donations contact Helen Reed.

Four Year Budget presentation: reminder we will go into breakout rooms after this item. BUDGETS are fluid.

It is a wish list of what we want to do. Keep this in mind.

The titles of budget items were changed to line up with the DUCC Purpose.

Some highlights Helen noted: We are sharing a zoom subscription with another group currently,

½ of financial support for regional gathering (because it wasn't being used) BUT it will be increased if needed.

Cost of website domain costs for the website included.

National gatherings requiring the staff person to be present, the costs will be covered by DUCC.

Anticipate that \$4,000 will go to national gatherings.

Want to make funding available to help people attend DOTAC and World Diakonia.

\$8000 for subsidies to DOTAC in the Carribean.

(World Diakonia in Darwin has been cancelled but subsidies have been set aside if they are needed.)

We have money in the bank! We are in good shape.

Questions: Are all Diaconal ministers members of DUCC and some are financial supporters? YES this is true.

We did not want to exclude people based on finances. Non Diaconal but those who identify as diaconal are also welcome to be friends of DUCC.

Can we share our stories ? Requested for an item for minutes for mission especially our participation in DOTAC.

Change to the budget needed regarding increase of ???? \$100

PURPOSE of DUCC

Discussions in the CoOrdinating committee and other committees. How are we doing each item ? Where is it reflected in budget? How do we strengthen Diaconal ministry? How do we reflect on issues related to Diaconal ministry? We have been working hard to disseminate information. Advocates in the General Council and other UCC structures are Adam Handley , Eric Tusz King, and representatives to specific committees and GC executive are listed in the program book. Trying to champion groups who might not otherwise consider participation in DUCC , DOTAC. Supporting smaller regional gatherings, for connection, learn history, do theological reflection. Vicki noted that 88 people set time aside to participate virtually....should we do this in the off years between gatherings.

Question for small groups: Affirmation of work being done?

Where can we see the work being expanded?

Who would like to participate in the work of DUCC?

Report back from groups: Groups were to email comments to Vicki so that they can be reviewed at the next CoOrdinating committee

Nominations Committee Report

DUCC 2.0

May 14, 2020

This winter, the Coordinating Committee agreed to establish a Nominating Committee to recruit, orient, support and thank volunteer members of Coordinating Committee, sub-committees, and representatives of DUCC on other bodies. Nominating Committee members will serve a term of four years and consist of between 3 and 5 members. One of the members of the Nominating Committee will represent the Committee on the Coordinating Committee.

The Nominations Committee will also handle the responsibilities of

- retaining related documents and share the same with new appointed persons to orient them to their new positions.
- offering support as appropriate to and/or as requested by volunteers serving.
- developing opportunities and mechanisms to thank volunteers who have served.

As an Interim Nominating Committee appointed by the Coordinating Committee in March 2020, we have endeavoured to recruit folks to serve the organization following the May 2020 Biennial Gathering. We present this slate of nominees for the Biennial gathering's consideration.

Respectfully submitted,

Ted Dodd

Vicki McPhee

Interim Nominations Committee

Coordinating Committee	Chair	Vicki McPhee
	Treasurer	Helen Reed
	Secretary	Denise Davis-Taylor
	Staff	Eric Tusz-King
	DOTAC representative	Ted Dodd
	Communications	Lori Crocker
	Members at Large	Marlene Britton
		Jen Dresser
		Melanie Ihmels
Communications and Membership Committee	Chair	Lori Crocker
	Webminder	Deborah Laforet
	Newsletter Editor	Kathy Toivanen
	Data Base Coordinator	Debra Kigar
	Card Secretary	Kay Dean/Kent Gibbons (<i>pro tem</i>)
	Members at Large	Eric Tusz-King
		David Hewitt
		Laura Hunter

Advocacy Committee		Lynda Gow
		Hubert den Draak
		Annika Sangster
		Michelle Owens
		Catherine Gutjahr
		Ann Naylor
		Keith Simmonds
		Carolynne Bouey Shank
Archives Committee	Chair	Eric Tusz-King
		Linda Ervin
		Judith Colwell
		Kathy Toivanen
	Liaison with Coordinating Committee and Digital Library Committee	Eric Tusz-King
Digital Images (Photo Library)		Kimiko Karpoff
		Sally Meyer
		Lynda Gow
		Ann Naylor
	Liaison with Coordinating Committee and Archives Committee	Eric Tusz-King
Nominations Committee		Ted Dodd
		Barbara Lieurance
		Marcie Gibson
National Gathering At this point, a decision has not been reached about the future of the National Gathering. We have options: <ul style="list-style-type: none"> • Hold the event in the spring of 2021 in Ottawa (pending willingness of the Ottawa team) • Hold the event in the fall of 2021 in Ottawa (pending willingness of the Ottawa team) • Hold the event in the spring of 2021 virtually • Wait until 2022 to hold the event Until these decisions are made, we have not been recruiting for these roles. In the meantime, we thank those who were planning for Ottawa and those involved in hosting the Zoom meetings.		
National Gathering, 2020		
Coordinator		Vicki McPhee
Theme Planning		Tammy Allan
		Denise Davis-Taylor
		Barbara Lieurance
		Kelley Warner
Local Arrangements		Catherine Gutjahr
		Dorothy Naylor
		Janet Nield

	Jan Lougheed
	Laura Richardson
	Susan Toller
	Susan Butler-Jones
	Lorrie Lowes
Worship	Terrie Chedore
	Jen Dresser
	Heather Robbins
Barb Elliot Trust Fund for Innovative Ministries	Susan Butler-Jones
	Denise Davis-Taylor
	Ken DeLilse
	Marilyn Burnard
Kaufman Renewal and Emergency Fund	Lynda Appleby
	Judith Astley
	Ellen Baynton-Walker
	Linda Ervin

Regional Contact Persons

The Nominations Committee is in process of recruiting regional contact persons for each of the new regions. Some of our regions have an active sense of connection amongst DUCCs. Other regions have less diaconal ministers and less communal network. The Nominations Committee hopes to empower the regions toward circles of support, accountability, and reflection. Some regions might join with others to honour historic geographic traditions. Other regions may join together for periodic meeting. We will be encouraging imagination in the use of technology and manner of gathering.

	Pacific Mountain	Linda Ervin
	Northern Spirit	Denise Davis-Taylor
	Chinook Winds	Tammy Allan
	Living Skies	Jen Dresser
	Prairie to Pine	Joan Jarvis
	Canadian Shield	
	Antler River Watershed	Eric Hatt
	Western Ontario Waterways	Kathy Douglas
	Horseshoe Falls	Deb Laforet
	Shining Waters	
	East Central Ontario	Kathy Toivanen
	Eastern Ontario Outaouais	Catherine Gutjahr
	Nakonha:ka	Patricia Lisson
	Fundy St. Lawrence Dawning Waters	Lynda Gow
	Region 15	Lori Crocker

Special thanks to the over 35 DUCCs who are serving on General Council committees or bodies.

Clarification was made that there is no Indigenous region yet.

Nominations Committee Report 2020 Report to DUCC

submitted by Ted Dodd

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As an Interim Nominating Committee appointed by the Coordinating Committee in March 2020, we have endeavoured to recruit folks to serve the organization following the May 2020 Biennial Gathering. During the gathering we will present a slate of nominees for the Biennial gathering's consideration.

The Nominations Committee will also handle the responsibilities of

- retaining related documents and share the same with new appointed persons to orient them to their new positions.
- offering support as appropriate to and/or as requested by volunteers serving.
- developing opportunities and mechanisms to thank volunteers who have served.

At the present time, we are aware of the following DUCCs who are serving on General Council committees or bodies – see next page...

Diaoonal Min iste r.s.Servir, g in
General Council Roles Apr il 6,
W20

Sup ervi s i gillo dy	si n	Committee	Contact Name	Start Date	End Date	Regional Council Membership (Contact Name) (Contact)
IIOV		Admission Boa r d	Sarah Ilrn er	23/10/2019	25/07/ 2021	Prairie to Pine R,egio nal Council
JIOI F		Anglican O1L1rch -United Chur ch Dialogu e	Rlu ssell M itdhell- Wacker	16/1!2/ 2019	31/12/ 2020	Living Ski es Re;gjo nal Council
GC		Board of Vocati on	Patri cia IBaker	10/0 6/2019	15/ 07/2021	Prairie to Pine Rlfgio nal Council
GC		Board of Vocati on	Ma!r t Green	01/ 01/ 2019	30/07/2021	Pacific Mountain Regional Council
J IOIF		Cana dian Council of Omrches: Governing Boa r d	Martha Mart in	01/06/2018	01/06/2021	Shi ning Waters Regional Coun cil
IIOV		Ca!n didacy Board - Mountain	Ian Mcl ean	22/ 03/ 2019	30/07/2021	Pacific Mountain Regional Council
IIOV		Can didacy Board - Moun tain	Vicki McPhee	01/01 /2019	15/07/2021	Chinook Winds Regional Council
B0V		Cain didacy Board - Prajr ie	Yo onOk Shin Kang	22/ 03/ 2019	30/07/ 2021	Northern Spirit Regionail Council
B0V		Can didacy Board - Prair ie	I aura Fou hse	22/03/2019	30/07/2021	LivingSki esR,egio nal Council
B0V		Ca!n didacy Board - Sout h West em Ontario	Ell en 8-ay 11t o n-Wal er	22/ 03/ 2019	30/07/ 202.1	Westem Ontario Waite rivays Regi oral Council
GC O		Climate Advisory Circle	Eric i usz-Ki n g	15/05/2019	30/07/2021	Fun dySt La 'Nfen ce Dawning Waters Regional Council
B0V		Credent ialing Comm it tee	Kenneth E. Deli lile	07/ 05/ 2019	15/07/ 2021	Prairie to Pine Re;gjo nal Council
GC		Executive of the Genera l c ouncil	Debra Hinksman	01/01 /2019	15/07/2021	Pacific Mountain Regional Council
GC		General Co un ci l l 43	carel • Wa.gn eir	21/ 07/2018	21/07/2021	Antler River Waite rllhed Regional Council
GC		General Co uncil 43	Br en da Curtis	21/07/2018	21/07/2021	Living Ski esR,egio nal Council
GC		General Co un cil l 43	Kenneth, E. Deli lile	21/ 07/ 2018	21/ 07/ 2021	Prairie to Pine Re;gjo nal Council
GC		General Co uncil 43	Ma xi ne McVey	21/07/2018	21/07/2021	Cana dian Shield Regional Council
GC		General Co unc i l l 43	t::atMeen Platt	21/ 07/ 2018	21/ 07/ 2021	Prairie to Pine R:esgjo nal Council
GC		General Co unc i l 43	t::im Shantz	21/07/2018	21/07/2021	Hor,,esh o e Falls Regional Council
GC		General Co un ci l l 43	Olr istina Parade:la	21/ 07/ 2018	21/ 07/2021	Hors,esh oe Falls Regional Council
GC		General Co unc i l 43	Deborah Lafon t	21/07/2018	21/07/2021	Hor,,eshoe Falls Regional Council
GC		Gener al Co unc i l l 43	Sarah Bruer	21/ 07/ 2018	21/ 07/ 2021	Prairie to Pin e R:esgjo nal Council
GC		General Co unc i l 43	Allan Gaim s	21/07/2018	21/07/2021	Living Ski esRegio nal Council
GC		General Coun ci l l 43	Nlmcy Corrigan	2.1/ 07/ 2018	21/ 07/ 202.1	Regional! Council l 15
GC		General Co unc i l 43	Yoonok Shin Kang	21/07/2018	21/07/2021	Northern Spirit Regional Council
GC		Gener al Co un ci l l 43	f ammv AlJan,	21/ 07/2018	21/ 07/2021	Chi noo k Winds Regional Council
GC		Genera l council l 43	Susan Reed	21/07/2018	21/07/2021	Living Ski esR,egio nal Council

GC	General Council 43	Debra Hinksman	21/07/2018	21/07/2021 Pacific Mountain Regional Council
GC	General Council 43	M. Elaine Kellogg	21/07/2018	21/07/2021 East Central Ontario Regional Council
GC	General Council 43	Marcie Gibson	21/07/2018	21/07/2021 Horshoe Falls Regional Council
GC	General Council 43	Lawrence Moore	21/07/2018	21/07/2021 Prairie to Pine Regional Council
	Regional Council Presidents	Lori Stewart	01/01/2019	01/06/2020 Prairie to Pine Regional Council
	Regional Council Presidents	Hel en Reed	01/01/2019	Chinook Winds Regional Council
B0V	Remedial Committee	Marjorie Piercy	01/01/2019	15/07/2021 Western Ontario Water Wills Regional Council
B0V	Response Committee	Marcie Gibson	22/03/2019	30/07/2021 Horshoe Falls Regional Council
JIOI F	Roman Catholic-United Church	Maxine McVey	15/06/2017	15/06/2020 Canadian Shield Regional Council
B0V	Standards Committee	Deborah Deavu	01/01/2019	15/07/2021 Western Ontario Water Wills Regional Council
GCE	Sub-Executive of the General	Debra Hinksman	26/01/2019	21/07/2021 Pacific Mountain Regional Council
GC	Theology and Inter-Church Inter-Faith Committee	Michelle Owen,	22/07/2018	15/07/2021 Prairie to Pine Regional Council
GC	Theology and Inter-Church Inter-Faith Committee	Jamie Bradshaw	22/07/2018	15/07/2021 Prairie to Pine Regional Council

Barb Elliot Trust Fund Items

Should there be another round of request for applications for 2020 as money is available? The group agreed by consensus. Intended only for Canadian ministries? Yes. It is a CRA guidelines/requirement.

Archives Committee Report given by Linda Irvin, Eric Tusz King

Presentation to DUCC Biennial – May 2020

The Archives Committee has three members, plus Eric as DUCC staff to help us get started and become self-sufficient. The members are Linda Ervin (Chair), Kathy Toivanen, (who is writing a history of DUCC) and Judith Colwell. Judith was the archivist in Maritime Conference Archives and a volunteer on the Committee. At our most recent meeting Judith provided an orientation to how the UC Archives works and we would like to share parts of what she presented.

First of all, we found her description of how an archives functions as most helpful. ***An archives functions as a written museum of the work, lifestyle, physical and mental environment, and structure of an organization or of a civilization.***

Generally, an archive looks for minutes, documents (deeds, wills, constitution, purpose of the organization). In the case of a person an archive looks for diaries, letters, writings, wills, biographies/resumés, and in the case of ministers, samples of sermons (particularly those pertinent to world and social issues of the day). In our case as Diaconal Ministers that may also include educational or social action programs, blogs, or podcasts responding to social or environmental issues.

As you might quickly guess, it is critical that the information is filed in a way which it can be easily retrieved. The overall category is described as a **fonds**. From this over-arching entity there could be sub-entries, called **sous fonds**. The next level of description is that of a **series**. Below a series description is a sub-series. The listing we received from the Toronto archives was for the Division of Ministry Personnel and Education fonds, Diaconal Ministry is a Series, and within that there are sub-series.

Each item is given a number which indicates the year it was received and the box where the item can be found. Each archive has developed search guides to help a researcher find the box and the item itself. This is all to say that there is a science to the categorization and storage of items and as we request and collect items related to DUCC, they have to fit into the system the United Church Archives has developed and that takes time. It also takes time to find it again.

When you want to personally search for information at an archive, it is recommended that you book an appointment. This allows the archivist to pull the records pertinent to your query. Archivists can also look up information for you upon written request.

DUCC has agreed that it will maintain its records in the Winnipeg branch of the United Church Archives. The Centre for Christian Studies records are kept there, and this also makes it easier for students access records for their research. There is a system of communication and retrieval among the various United Church Archives across Canada.

Finally, we want to say something about what DUCC would like to collect.

1. Printed documents are generally easier saved than digital documents. That is true for photographs as well. This is an active discussion in archives, but currently it is still true.
2. Sorted documents with a list to accompany them are not only easier to file properly and retrieve easier, but also may reveal helpful associations that would not be known by a person not familiar with DUCC.
3. If you have materials which relate to DOTAC and World DIAKONIA, they may be of more interest to those organizations, which have their own archives than to DUCC. However, DUCC's engagement with these organization is of interest.
4. Please, go through your documents and photographs and prepare them to be sent to the archives, but not yet.
 - a. Don't wait until you have to move or expect someone to do it when you die. We have lost wonderful personal collections documents related to deaconesses, certified employed churchmen, diaconal ministers, and DUCC itself, in the last few years because this was not done.
 - i. **Each of you probably have a document in your file which is valuable to DUCC's archives – your most recent resumé.** Start there and add to your file or box.
 - b. The DUCC Archive Committee and Digital Library Committee are not quite ready to receive or direct the United Church Archives on what to expect. We are getting there, but the Covid-19 pandemic has slowed progress on this considerably.
 - c. When we are ready, we will let you know, but for now, put them in a box and label it "For DUCC Archives".

Digital library group and archives will join to discuss how they will collaborate.

Also there is overlaps with CCS , Deaconess website so this group will try to make links to these archival groups.

The DUCC History Project

submitted by Kathy Toivanen to the DUCC National Gathering, May 14, 2020

The Archives Committee of DUCC has approved a project plan for the research and writing of a DUCC history. Kathy Toivanen has agreed to take on this project. It was initially hoped that the history would be completed by our next DUCC National Gathering in 2022; however, with the impact of the Covid 19 pandemic, that date may have to be moved to a later date. Currently, the UCC archives, which are essential to some of the research are not open.

Kathy would appreciate receiving minutes of previous DUCC gatherings and any significant DUCC events and initiatives from regional groups. ***Please do not send her these items yet; rather please email her first to determine if this is what is needed. Kathy's email is***

kathytoivanen@gmail.com

The DUCC history will include:

- prehistory of DUCC
 - GC Executive work around 'Commissioned Ministry'

- 1980 meeting of deaconesses, Certified Churchmen, Commissioned Ministers
 - 1982 meeting at Cedar Glen
 - other deaconess associations such as APCW
 - work of the founding committee
 - Inaugural meeting of DUCC in 1984 at Five Oaks
- Significant decisions made at the inaugural gathering
 - Founding Statement
 - membership and membership fees
 - decision making by consensus
 - governance/structure
 - communication
 - relationship to the National UCC – Division of MP&E – Committee on Diaconal Ministry
 - relationships with theological colleges
 - relationships with International Diaconal Associations
- National Gatherings of DUCC throughout the years
 - changing structure/governance
 - changes to Statement
 - changes related to membership
 - Diaconal Pin
 - communication – website and NEWS
 - changing relationships with National Church – end of MP&E and end of Committee on Diaconal Ministry
 - new relationships – e.g. becoming an Affirming Association
 - significant debates/discussions – e.g. ordination vs commissioning
- Impact of DUCC
 - advocacy
 - educational preparation and formation of diaconal ministers
 - leadership in UCC and wider church/community
 - other

Closing comments by Vicki MacPhee we will look into having another virtual gathering possibly on the off years from face to face gatherings. There was general agreement this would be a good path to take. Details about when this might will happen will be decided by the CoOrdinating Committee as the COVID pandemic unfolds.

Closing Worship led by Terrie Chedore and Jen Dresser

Written Reports Submitted to the gathering (included in the Participant Package)

DUCC Coordinating Committee **2020 Report to DUCC** *submitted by Vicki McPhee*

Members: Vicki McPhee (Chair), Helen Reed (Treasurer), Denise Davis Taylor (Secretary), Lori Crocker (Communications), Christine Dudley (resigned January 2019), Marlene Britton Walfall, Ted Dodd (DOTAC), Eric Tusz-King (Staff)

Since the DUCC national gathering in Winnipeg, April 2018, the Coordinating Committee has met on a monthly basis, excepting July and August.

The highlights of the business before us during this time is as follows:

- Continued to follow up suggestions from the 2017 Gathering
 - Discussions concerning community building, cultural diversity, increasing membership, leadership and participation of young people – these discussions were ongoing over the past two years and were the foundation of much of the work of the Coordinating Committee
 - a task group (DUCC Engagement) was formed to consider putting into suggestions into action
 - subsidies were offered for young people and racialized DUCC members to encourage participation in DOTAC 2019
 - reviewed & adjusted the DUCC Purpose so as to better reflect what the national body of DUCC does and who we want to be within the wider church and world – this will be presented at this gathering for ratification
 - revised the DUCC budget to reflect the newly revised Purpose
- Invited diaconal folks to volunteer for various roles in the wider church – General Council 43, Board of Vocation – see the list of Diaconal Ministers working on behalf of GC included in the reports to DUCC 2020
- Established a Nominations working group to fill vacancies within DUCC as well as seeking volunteers to be Conference/Regional DUCC contacts with the hope to improve communication and connection within the UCC diaconal community – this is ongoing
- Supported the Ottawa DUCC 2020 Local Arrangements & Theme teams as they prepared for the national gathering. The Coordinating Committee would like to give great thanks to Janet Nield, Catherine Gutjahr, Dorothy Naylor, Laura Richardson, Jan Loughheed, Terrie Chedore, Susan Butler-Jones, Lorrie Lowes, Susan Toller, Tammy Allan, Denise Davis Taylor, Barbara Lieurance, Kelley Warner, Terrie Chedore, Jen Dresser
- We received reports from the DUCC staff person, Eric King; the rep to DOTAC, Ted Dodd; the Treasurer, Helen Reed; and the Communication Cluster through Lori Crocker.
- Encouraged the creation of an Archive team & Digital Library – See Communications Report for more details
- Requested and supported the creation of a new DUCC website
- Supported and helped organize this virtual national gathering
- Jen Dresser will join the Committee (June 2020), we are looking for one more member

DUCC Communications Cluster Report 2020 Report to DUCC

submitted by Lori Crocker

Membership:

Lori Crocker – Chair

Eric Tusz-King – DUCC Staff person Kathy Toivanen – Editor of DUCC NEWS Deb Kigar – Data Base Manager

Deborah Laforet- Webminder (began May 2018) Annika Sankster

Kent Gibbons Lynda Gow Laura Hunter Martha Martin David Hewitt

Herbert Den Draak (joined May 2018)

Meetings:

Since the DUCC National Gathering in Winnipeg in May of 2018, the Communications Cluster has met 12 times by ZOOM conference call.

Data Base:

Deb Kigar manages the data base and consults with Helen Reed, Treasurer, with regard to those who are paid members and new members. Currently there are 94 paid members of DUCC and 333 in the data base.

The data base is well-backed up and is adjusted regularly as needed with updates to those on the list.

Deceased members are taken off the active list and are moved to another spreadsheet.

Contact information for individuals in various regional DUCC groups is provided upon request.

Thank you to Deb Kigar for her work in overhauling, updating and maintaining the data base. And it must be noted that many are very appreciative of the prompt and helpful replies they receive from Deb whenever they ask for information.

Mail Chimp and the DUCC Website

Kathy Toivanen is the Editor of DUCC News which is distributed electronically through the Mail Chimp platform. Kathy has sent out 19 DUCC News via Mailchimp since our last National Gathering. At one time it was anticipated that DUCC News Communications would be sent out quarterly but much information is time sensitive resulting in more frequent e-mailings.

As of March 2020 275 people subscribe to the Newsletter on Mail Chimp. There has been appreciation expressed to Kathy for the appealing look of the emails and the attention to prayer and pastoral care and creative presentation of the News.

Webminder. Deborah Laforet has been our webminder for the past two years and has been hard at work overseeing the updating of our entire site, which has the dual purpose of introducing newcomers to DUCC and providing up to date and historic information to the members of DUCC. A consultant was hired to guide the rebuild of the website without losing its crucial information.

Countless are the hours that Deborah has put in both to familiarize herself with the website and to work with the consultant. Kudos to her! As a result we have a website that is more comprehensible and user friendly.

Feedback on how our members experience it is helpful as improvements continue. Deborah would like to hear from you.

The DUCC website is ready to receive your profiles. Templates are on the website to help you to do this. Thanks to all those who have already provided their profiles and a nudge to others to get to work!

Memorials for the website are prepared by Caryn Douglas and we thank her for this work.

Requests to communicate DUCC news or areas of concern related to DUCC should be sent to either the chair of the Communications Cluster or to the coordinators of the specific communication platforms. (Mailchimp – Kathy Toivanen, Data base – Deb Kigar, Website - Deborah Laforet) If required, there may be further consultation with the Coordinating Cluster prior to posting an item of communication.

DUCC Photo Library Shortly after the 2018 National gathering work began to create a Photo library for DUCC. Kimiko Karpof was approached and agreed to become our photo Librarian. Work has been done to clarify the purpose of a photo library and to give direction in cataloging photos. There are now four members working on this sub- group – Kimiko Karpof, Ann Naylor, Lynda Gow, and Sally Meyer. There will soon be discussions with the Archives Committee to see how these two groups need to coordinate their work with each other.

Cards

Since May of 2018 our DUCC card secretary is Kay Dean, has sent out approximately one dozen cards, some congratulations on retirement, some for support during illness, and some to convey sympathy in the event of a family death. Most often individual members of DUCC contact Kay directly to request her to send a card. To date she has not received any requests via the link on the website. Cards can also be sent to celebrate anniversaries, graduation from CCS or Sandy Saultaeux and other special occasions.

PLEASE NOTE: As of the May 20th National Gathering the duties of the **Card Secretary will be handled by Kent Gibbons (kentgibbons@rogers.com)** as Kay has requested “time off” due to the demands of caring for an elderly aunt. Kent will be our acting Card Secretary until such time as Kay is able to return. Thank you Kent for agreeing to do this and thank you Kay for all your work on our behalf.

The promotion of Diaconal Ministry and of DUCC throughout the regions. At our January 2020 meeting we discussed the need to encourage members to arrange for tables at regional annual meeting to promote the work of DUCC and CCS and to educate about diaconal ministry. We also wondered about having a similar presence at events such as Rendezvous.

DUCC is on Facebook. This Facebook page is an independent project and is not part of our committee’s work. However, it is a welcome addition to foster communications, conversation and support among diaconal folk. Our committee plans to be more intentional about posting our information on this Facebook page.

The Communication Cluster seeks to keep the DUCC community informed and aware and welcomes your input to keep our community informed!

Report submitted by Lori Crocker with special thanks to Kathy Toivanen who creates such good minutes of all our meetings.

Regional DUCC Cluster Reports 2018-2020

Fundy St. Lawrence Dawning Waters (Region 14) *Submitted by Regional Contact Lynda Gow*

This small but faithful group joins with the Region 15 folks on a regular and irregular basis – most recently on zoom gatherings and before the pandemic on a biannual basis – at the annual general meeting of regions and at a cottage on a lake midway for everyone. Sometimes our time includes an overnight also. These gatherings welcome newcomers to the region. Our conversations vary, from check in's to topics that affect diaconal ministers. We make the most of our time together, eat well and enjoy one another.

Region 15 *Submitted by Regional Contact Lori Crocker* Regions 14 and 15 cover what was previously known as Maritime Conference and our gatherings include folks from both regions. So I echo what Lynda Gow has submitted. Since the DUCC annual gathering of 2018 we have had two breakfast meetings at our regional gatherings. We catch up with each other and feast on eggs, bacon, French toast, homemade yogurts and jams. Each August we have invited our members to a gathering at the cottage of Eric Tusz-King. Even though the number attending is small, our time is rich with good food, an overnight sleepover and opportunity for canoeing and swimming. More recently, during this “Great Pause” Lynda Gow has organized a couple of zoom gatherings with 8 or 9 of us responding doing check in and sharing reflections and learnings. Our next one is planned for early June.

Lastly, a number of us are members of the DUCC Communications Committee which is centered in this region (with key members from other regions as well). Our committee meetings are held by zoom. We find that being involved in a task as a region ensures that we meet.

Pacific Mountain *Submitted by Regional Contact Linda M Ervin*

BC Diaconals met at the Pacific Mountain Regional first meeting for a lunch hour conversation. Introductions, updates and congratulations were shared. Some folks were moving to new pastoral charges, others were new to DUCC, and Lynn McGrath was commissioned at the Regional Meeting. So we in BC will have to do more to improve our connection. I will try and host a BC DUCC zoom meeting by the end of June 2020

Living Skies *Submitted by Regional Contact Jen Dresser*

DUCCS meet at the Pacific Mountain Regional Gathering in Langley BC, May 31, 2019, photo: Sharilynn Upsdell

Living Skies has nothing new to report. Prior to our DUCC 2018 meeting zoom calls were organized with minimal success. This was reported previously. Nothing has been organized since then.

Northern Spirit *Submitted by Regional Contact Denise Davis Taylor* After the institution of the new regional structure in January 2019 Diaconal ministers in the new Northern Spirit Region have met twice to touch base. We gathered over a meal at the regional gathering in May 2019. After checking Kimberly Roy raised a concern about the issuing of marriage licenses to Diaconal ministers in the new region. Another smaller

group of eight met in September of 2019 in Edmonton following the ReVitalize Event at St Paul's United. We enjoyed an evening of reconnecting. We were invited to join with other Diaconals again in February 20, 2020 in Red Deer where we were able to connect with friends in the southern region.

Barbara Elliott Trust Fund for Innovative Ministry 2020 Report to DUCC

submitted by Susan Butler-Jones

The Barbara Elliott Trust Fund for Innovative Ministry was established in memory of Diaconal Minister, Barb Elliott. It supports innovative and/or nontraditional ministries that find it difficult to secure regular funding.

Funding should be seen as seed money to get new projects started, or for new aspects of existing programs, or to enable a one-time special project, and not for support of ongoing work. A project is only eligible for one grant. An accountability report is required by the ministry following the implementation of the project.

Funding criteria and application form are available on the website: <https://www.ducc.ca/>

Donations to the fund to remember, honour or celebrate someone or a particular event or ministry are always appreciated.

The members of the administrative committee of BETFIM are:

Nancy Corrigan (Region 15)

Susan Butler-Jones (Eastern Ontario Outaouais Regional Council)

Denise Davis-Taylor (Northern Spirit Region)

The committee meets by video conference as needed. Applications are reviewed, and decisions re: funding are made as soon as possible (usually early March) following the February application deadline. Decisions are made in accordance with the Funding Criteria. All applicants are contacted with the decision of the committee as soon as possible following our meetings.

2019

We received one application and made one grant in the full amount of \$5000 to The Go Project to update their website. An accountability report has been received.

We received the accountability report from DOTAC for the 2018 grant.

2020

Two applications were received.

One was deemed to not fit the criteria.

One grant in the full amount of \$5000 was made to The Centre for Christian Studies for the "All Are Called" project; a recruitment and marketing initiative to enlarge *diakonia* through the Centre for Christian Studies. The project is intended to

- Equip lay leaders in areas under-served by clergy
 - Engage with clergy and lay people seeking continuing education and professional development that integrates social analysis, reflection, and spirituality.
 - Connect with those who are discerning a call to vocational diaconal ministry
- We look forward to seeing the accountability report from CCS on this project.

continued next page...

Barbara Elliott Trust Fund for Innovative Ministry...continued from page 2

For Consideration by DUCC:

1. Possible second call for applications in 2020. There are still funds available for granting this year. DUCC might consider a second round of applications for this year as has been done in the past.

2. Is the BETFIM intended only for Canadian ministries?

This question comes out of our discussion around an application that came from outside of Canada, which was deemed not to fit the criteria for other reasons.

The administrative committee would like direction from DUCC on this matter.

3. Members. Susan and Denise have agreed to continue this work on the BETFIM team on behalf of DUCC. Nan has served her term (and beyond) and will step down.

We request DUCC appoint one person to the BETFIM Administrative Committee in light of this vacancy.

**The Kaufman Renewal and Emergency Fund
2020 Report to DUCC**

Submitted by Lynda Appleby, Treasurer

All Graduates of The Centre For Christian Studies and the former United Church of Canada Colleges, and all Diaconal Ministers, are eligible to apply to the Kaufman Fund for a grant for emergency funding or a grant to attend an educational event or an event that offers rest and renewal.

In 2019, 8 people applied for and received grants to help defer costs to attend the DOTAC meeting held in Vancouver Aug. 14-20. One other person received a grant to help with costs to be a part of an educational course put on by B.C.Conference

The Administration Committee has 4 members. We meet mostly via email when we are deciding the amount of a grant someone that has applied should receive. We also took part in an online meeting. The present Administration Committee is: Lynda Appleby, Judith Astley, Ellen Baynton Walker and Linda Ervin.

The Administration Committee is affirmed when DUCC meets at their biennial meetings. That meeting should be in 2020 but unfortunately was cancelled but is having virtual meetings instead. **We ask that affirmation of**

the present Administration Committee, for The Kaufman Renewal and Emergency Fund, be on the virtual agenda of the 2020 DUCC meeting. Please let us know when and if we are affirmed for another two years.

**KAUFMAN RENEWAL AND EMERGENCY FUND
FINANCIAL STATEMENT FOR THE YEAR ENDED DEC. 31,
2019**

<u>Balance on hand January 1,</u>	\$68,227.58
--	--------------------

2019 Receipts

	11,598.4
Fund interest income for year 2019	5
	5
Balance of fund plus interest income for 2019	\$79,826.0
	3

Expenditure

<u>s</u>	2,400.00	
Grants		
Fund Administration fees	1,108.82	
Total 2019 Expenditures	3,508.82	<u>\$3,508.82</u>

KAUFMAN FUND BALANCE DEC. 31, 2019	<u>\$76,317.21</u>
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**DIAKONIA of the Americas and the Caribbean (DOTAC)
2020 Report to DUCC**

submitted by Ted Dodd, DUCC representative and DOTAC President

DOTAC Quadrennial Assembly

The Quadrennial Assembly of DIAKONIA of the Americas and the Caribbean (DOTAC) took place in August of 2019 in Vancouver on the University of British Columbia campus. A rich array of speakers, Bible study sessions, worship services, workshops, and site visits helped us to explore the theme “Respecting Covenant – Risking the Journey toward

Reconciliation” through the lenses of Indigeneity, Creation and Global Migration.

Over 160 persons participated in this ecumenical and international diaconal gathering. Almost 40 of those participants were DUCCs. DUCCs were very involved in offering leadership at this event.

- Music: Bri-Anne Swan, Charmain Bailey, Barb Myers (who had to out because of health reasons)
- Local Arrangements
 - Cultural Night: Kimiko Karpoff
 - Technology: Caryn Douglas, Ellen Baynton-Walker, Sharilynn Upsdell, Melanie Ihmels
 - Sunday Morning Church Visits and Worship Support: Tracy Fairfield
 - Transportation: Tracy Fairfield, Kimiko Karpoff, Kim McNaughton, Linda Ervin
- Table Group Leaders: Karen Tjaden, Jacqueline Samson, Jenn Dresser, Josh Ward, Kelley Warner, Ken DeLilse, Kelley Warner, Ian McLean, Brenda Miller
- Worship: Michelle Owens, Deborah Deavu, Ted Dodd, Ken DeLisle, Tracy Fairfield, Kelley Warner, Marlene Britton
- Theme and Program
 - Theme Speakers –Marlene Britton, Caryn Douglas
 - Bible Study – Caryn Douglas and Marcie Gibson
- Facilities Liaison: Helen Reed
- Spiritual Practices Options: Linda Ervin, Lori Stewart
- Chaplain: Susan Everton
- Visa Support: Michelle Owens



bow



We are most grateful for all their planning and effort to make this event a success. And we are appreciative of DUCC for sponsoring an ad in our Program Booklet. As well, the Coordinating Committee offered several persons financial support. This enabled us to sponsor several folks and enhance the diversity of our delegation. All being well the next quadrennial assembly will be in 2023 in the Caribbean, likely in Jamaica.

DOTAC Board of Directors

Since the last DUCC biennial in 2018, a lot has transpired in DOTAC. The former President, Vice President, Treasurer and Secretary have all had to resign for a variety of reasons. We offer our thanks for those who had to depart from these

positions. Of course, these changes have involved a mix of gratitude, some tension and stress, and even sadness. But I contend that we have learned to operate with adaptability, good humour and grace. Each of these positions have been re-filled with competent and capable people. A lesser community would be reeling. We are not reeling. We have managed these transitions with faith and flexibility, and an unshaken and solid sense of purpose. We have embraced new initiatives and imagined ways forward.



In November 2018, the DOTAC Board of Directors met in Valparaiso, Indiana. We met face-to-face in August, 2019 before and after the Quadrennial in Vancouver. In between times, we have instituted a number of Zoom meetings.

- At each meeting, each of the twelve communities of DOTAC share reports which highlight celebrations and concerns, offer segments of community statements and/or theological reflection on diaconia. We are currently embarking on a study of diaconal theology and identity related to the variety and commonalities represented in our communities.
- We have studied the World Council of Churches *Ecumenical Diakonia* document and developed a study guide for others to examine this WWC material.
- We agreed to make the *Thursdays in Black: Toward of World without Rape or Violence* campaign our social justice focus for the year.
- We continue to work on enhancing the website and social media.
- The ELCA Ecumenical Engagement Affinity Group has been welcomed as a new member.
- A re-drafting of the DOTAC by-laws has been approved and was shared at the Vancouver gathering.
- We have been working on Financial matters. We have established a Finance Committee and are developing a set of financial policies.
- Diakonia Overcoming Violence Exchange (DOVE) was to be held in Kingston, Jamaica September 21-25, 2020. It was recently decided to postpone the event until 2021 due to the global virus situation. The event is designed to build an international team that will participate in a multicultural, hands-on, action-reflection experience, related to overcoming violence in the world. Four Canadian participants have been selected, and they are all DUCCs: Marlene Britton, Elaine Kellogg, Vicki McPhee and Karen Tjaden. As well, Ted Dodd will be attending as DOTAC President.
- Over the course of a term, the DOTAC President attempts to visit as many as possible of the 12 communities. The President brings greetings from DOTAC, and in this case, is also able to say hello from DUCC. Sadly, but necessarily, much of this planned travel has been postponed or cancelled due to the COVID 19 pandemic. DOTAC is most grateful that the DUCC Coordinating Committee and Kaufmann Renewal and Emergency Fund has financially supported this travel. Details about credit for future travel with registrars, airlines and accommodations people are currently under negotiation.

DIAKONIA World Federation (DWF e. V.)

DIAKONIA World Federation Executive Committee met in Berlin, June 2018. During that time, we went to Neuendettelsau to sign documents re: the change of domicile of DWF e.V. from Netherlands to Germany. We spent time evaluating the Chicago World Assembly of 2017.



Plans were underway for the next World Assembly in 2021 in Darwin, Australia. However, due to the COVID-19 crisis the event is postponed until 2022. The theme will be: “Weavers of the World.” In November 2019, we met in Neuendettelsau, Germany. We

discussed the lack of applications for DIAKAID and will be reassessing our approach with this fund. We also spent time evaluating our connection with ecumenical bodies:

- World Council of Churches
- Research-Diakonia (an academic association related to diaconal practice and theory)
- International Diaconate Centre (a Roman Catholic organization for permanent deacons)

We also had conversation about the finances of the organization and created a task group to work on these matters. Communication strategies were examined and a new on-line format for the newsletter was launched. Much time was spent in conversation about the future of the organization and how best to support our member communities and further our work in justice-making and compassion.

I am honoured to serve as the DUCC representative on the DOTAC board. Serving as President of DOTAC has been an amazing experience. My soul has been broadened by the rich ecumenical and international connections and relationships. My spirit has been deepened by the opportunities to worship and pray in various faith traditions. My mind has been expanded by the discussions and exploration we share.

DUCC Financial Statement to December 31, 2019 Income Statement: Reconciled with Bank Statement

	Actual	2019 Budget	Notes
Income			
Membership	12,781.28	12,000.00	
Donations	1,396.66	1,800.00	
DUCC Pin (in/out)	111	0	
Misc. Income Grant to support DOTAC (Justice & Reconciliation)	5,000.00	5,000.00	In/out
ELCIC support for DOTAC	500.00		In/out From Barb Elliot Fund

2018 Grant Funds for DOTAC		5,000.00	
Transfer of 2018 Funds for Website		5,000.00	
DUCC2020 registrations received	2,470.00		
Total Income	22,258.94	28,800.00	
Expenses			
Administration (Operating Costs)	171.29	200	Inc. Postage & stationery for 2018 tax receipts
Committee:			
Coordinating (Misc)			
Advocacy			
Membership			
Communications (Misc)	1,084.80		Annual Website Hosting Package
Website domain fee (op. costs)			
Software update			
Webminder Honorarium		600	
Website Update (Misc)	5,650.00	5,000.00	
Zoom registration (Op Costs)	120.00	120.00	
Regional Groups	42. 6	400	
DUCC Liaison to UCC (Staff)	2,500.00	2,500.00	
Diaconal Connections:			
DUCC DOTAC rep	520	1,500.00	
DOTAC 2019 Vancouver			
Registration subsidies	5,499.00	4,000.00	\$423 for 13 people
Diversity/ new attendees	2,500.00	4,000.00	\$500 for 5 people
DOTAC income grants	10,500.00	5,000.00	In/Out
DOTAC Advertising	150.00		
DOVE every 4 years. 2020?			
DUCC 2020	1,355.00		
Financial Expenses:			
Treasurer Honorarium	600.00	600	
Bank Charges + new cheques	477.26	520	
Institutional Membership Affirm	100	100	
DUCC Pins (in/out) (Misc)			
Total 2019 Expenses	31,269.95	24,540.00	
Total 2019 Surplus/Deficit	-9,011.01	4,260.00	

2019 was planned as a deficit budget with the Coordinating Council being aware that there are sufficient funds available in the chequing account to cover the deficit.

December 31, 2019

Bank Balances:

Chequing: \$25,420.24

Savings: \$ 5,108.02

GIC: \$10,498.84 GIC:

\$10,222.17

Total funds: \$51,249.27

Treasurer notes

Surplus/Deficit Reconciled

Adjustments: For funds available from 2018

-9,011.01 (Income Statement Balance Dec 31, 2019)

+\$5,000.00 (DOTAC 2018 funds) *

+\$5,650.00 (New Website 2018 funds) *

+\$1,638.99 (Adjusted Actual Income Statement balance)

*Details:

Expenses: \$5,000.00 paid to DOTAC funds that was actually collected in 2018.

Expenses: \$6,734.80 for the New Website. \$5,650 from 2018 funds + This includes \$1,084.80 that will be an Annual hosting fee to be budgeted for each year.

Membership:

December 31, 2018 - 93 members

December 31, 2019 - 96 members (62 on PAR, 33 Cheques/E-transfer, 1 Student)

DUCC Financial Statement to April 30, 2020

DUCC Financial Statement Reconciled with Bank Statement	Actual 2020 April 30	2020 Budget	Notes
Income			
Membership. Donations	6,390. 40	14,80 0.00	
DUCC 2020 Registrations received	10,46 2.50		
DUCC Pin (in/out)			
DUCC2020 refund received	1,865. 00		
Total 2020 Income		14,80 0.00	
Additional Funds from chequing			
Total Income	18,71 7.90	14,80 0.00	
Expenses			
Administration (Operating Costs)	141.4 8	400	Inc. Postage & stationery for
Zoom Subscription	30	120	
Clusters/Committees		200	
Communications			
Website domain Fee (pay 2021, 2024)			

Website Annual Hosting Fee	1,084. 80	1,085. 00	Annual Website Hosting Package
Regional Groups	468.2 8	2,000. 00	
DUCC Liaison to UCC (Staff)	600	2,500. 00	
DUCC Liaison-- Registration & travel Expenses DUCC National Gathering		1,000. 00	
National Gathering (DUCC) Expenses	510.0 0	2,000. 00	
DUCC2020 registrations refunded	12,84 0.50		
National Gathering Subsidy/ Cost		3,000. 00	Students and Retirees
Diaconal Connections:			
DUCC DOTAC rep			
DOTAC Subsidies			
World Diakonia Subsidies			
DOVE (every 4 years) 2020		500.0 0	
DUCC 2020			
Financial Expenses:			
Treasurer Honorarium		600.0 0	
Bank Charges + new cheques	194.2 7	500.0 0	
Institutional Membership			
Affirm (misc)	250	250	
DUCC Pins (in/out) (misc)			
Marketing		100.0 0	
Total 2020 Expenses	16,11 9.33	14,25 5.00	
Total 2020 Surplus/Deficit	2,598. 57	545.0 0	

**April 30,
2020**

In the

Chequing 28,772.31

Savings 5,108.02

GICs Total 20,855.49

*Compare to: April
30, 2019*

In the bank:

Chequing: \$31,300.14

Savings: \$ 108.02

GICs Total \$20, 377.42

Total 54,735.98

Total funds: \$52, 529.96

Supporting Donors

April 30, 2020

81 Total Donors

(62 PAR: 19 Cheques/E-Transfer)

Compare to April 20, 2019

85 Total Donors

(60 on PAR, 25 Cheques/E-Transfer)

DUCC 2020 – Ottawa

All Registrations for the Ottawa DUCC2020 Meeting have been E-transferred or Mailed.

2020- 2023 4 Year Budget Report to DUCC 2020

This newly rearranged budget reflects a deliberate focus on providing funding for Gatherings of DUCC, (National, International and Regional)

Registration for National Gatherings is expected to cover the cost of the event.

- An extra amount is included in the budget as a backup.
- Travel pool is to be included in registration fees but is self-sustaining and therefore not included in budgets.

We are transitioning to naming financial support from the Diaconal Community as “Donations” instead of “Memberships” This reflects both the language of the CRA and an acknowledging that not everyone is able to financially support the work of DUCC and welcome to this community is based on love not money.

	2020 Bud get	2021 Budg et	2022 Budg et	2023 Budg et	
Income					
Donations	14,800	14,800	14,800	14,800	
DUCC Pins					
Misc. Income					
Total Income	+14,800	+14,800	+14,800	+14,800	
Expenses					

Administration	400	400	400	400	
Zoom subscription	120	120	120	120	
Clusters/Committees	200	200	200	200	
Communications					
Website domain fee		190			
Website Annual Hosting fee	1,085	1,085	1,085	1,085	
Regional Groups	2,000	2,000	2,000	2,000	
DUCC Liaison to UC	2,500	2,500	2,500	2,500	
DUCC Liaison – Registration & Travel Expenses DUCC Nat. Gath.	1,000		1,000		
National Gathering (DUCC) For Expenses	(DUC-C-Ottawa)	(Darwin / World)	(DUCC-location?)	(DOTAC Caribbean)	
National Gathering Subsidy /Cost	3,000		3,000		
Diagonal Connections:					
DUCC DOTAC rep	980			1,500.00	
DOTAC subsidies				*Caribbean 8,000.00	
World Diakonia subsidies		Darwin, Australia 8,000			
DOVE (every 4 years) 2020, 2024	Jamaica 500				
Financial Expenses:					

Treasurer Honorarium	600	600	600	600	
Bank Charges + new cheques	500	500	500	500	
Institutional Membership (misc./ Affirm)	100	100	100	100	
DUCC Pins (in/out) (misc.) as needed					
Marketing	100	200	100	200	
Total Expenses	- \$14,105	- \$15,895	- \$13,605	- \$17,205	
Total Surplus/Deficit	+695	- \$1,095	+ \$1,105	- \$2,405	(-1,610)

DUCC Staff Liaison Report

*submitted by Eric Tusz-King,
DUCC Staff Liaison*

I regret that this report must be presented when we are physically distancing from each other. DUCC has been so important for our members as a community of support. As DUCC's Staff Liaison, I feel blessed to be able to connect with such a great group of committed and caring people during important work.

General Comments:

- DUCC has continued to exhibit all the signs of a vibrant professional diaconal ministry association:
 - The numbers of Diaconal Ministers paying membership fees is increasing
 - The Coordinating Committee and the various standing and ad hoc committees are working well
 - Key volunteers are showing committed and competent leadership
 - DUCC's financial resources are being well managed and sufficient to enable most of the initiatives which are important for DUCC.
- My role as staff liaison continues to be constructively used and is meaningful to me. I feel my ministry with DUCC is effective and appreciated.

Involvement since the National Gathering in Winnipeg in 2018:

- Liaison with General Council
 - Not dynamic, but not a problem. There has not been much need to engage, beyond administrative tasks, such as record keeping of the names and contact information of Diaconal Ministers, and the payment of fees to DOTAC and World DIAKONIA.
 - The Advocacy Cluster of DUCC, which I usually convene, has not met or been consulted since mid-2018 and that was regarding General Council Executive's recommendations on the creation of the Association of Ministers, at which time we decided that DUCC was well represented by Diaconal Ministers and took no action.
 - There are other members of DUCC who share aspects this relationship:
 - Debra Kigar, who is member of the Permanent Committee on Ministry and Employment and has contacts to receive updated data on Diaconal Ministers
 - Ted Dodd, who on behalf of DUCC's relationship with DOTAC, conveys information on dues to DOTAC and World DIAKONIA.
 - Vicki McPhee, who has been introduced to our staff liaison in GCO, Adam Hanley, when she became the chair of the Coordinating Committee. Hopefully Adam will be able to participate in our virtual gathering.
 - Other Diaconal Minister, some of whom are members of DUCC, on GC Committees are listed.
- Support to develop the Digital Library and DUCC Archives Committees.
 - These two new committees have important work to do and have needed my support to help them find members, clarify their roles, and develop good working relationships within DUCC and external groups, such as the United Church Archives. My role is clearly to be supportive while enabling them to be self-reliant, i.e., not dependent upon staff, as I move onto other tasks assigned by the Coordinating Committee.
- Relating to the Discussions in Regions Regarding the Development of an Association of Ministers:
 - General Council Executive has assigned the support of minister to the regions and has not offered any appreciable assistance to any organizational development beyond the regions. At least one region (Region 15) has chosen to expand their purview to consider what it take to create a national Association of Ministers. Lori Crocker is on the committee in Region 15 pursuing this possibility.
 - Vicki McPhee, Helen Reed and I have corresponded with the Region 15 group to answer questions relating to the journey DUCC took to form as a professional association of those engaged in diaconal ministry.

- Questions such as, how DUCC might relate to a national Association of Ministers and what are other regions doing to develop their supports for ministers, have not been explored up to this point.
- Making DUCC Stronger in Connecting with Individual Diaconal Ministers
 - The Coordinating Committee created a small group (Helen Reed, Tracy Robertson, Deborah Leforet, Jen Dresser and me) to pursue several ideas that originated at the Chicago Biennial Gathering in 2017 to help maintain contact with individual Diaconal Ministers. We are concerned particularly that those who are working outside of the church, retired, or on disability leave lose contact with DUCC and are members.
 - We believe that the primary vehicles for developing and maintaining these relationships are the regional clusters. In May 2019 we wrote to all the regional contacts to encourage more gatherings of the regional clusters, but only heard from one region. Again, in February/March 2020 I corresponded with DUCC members in three regions who have not recently met to encourage such meetings and to inform them of the funds DUCC has to offset the costs of meeting. This resulted in one more region to express an interest in meeting. Hopefully this concern will be discussed at the National Biennial Gathering (in whatever form it takes) to identify outstanding obstacles and other supports which might be offered.

Centre For Christian Studies Report to DUCC

*submitted by Michelle Owens,
Principal*

The visual representation of the Centre for Christian Studies changes from time to time – when I was a student we had dancing purple people and “Living a Theology of Justice”. Other graduates might remember the circle and cross logo, or the tapestry with “Reflect. Act. Be Transformed”. Our

current expansive colourful logo is accompanied by “Imagine Church Differently”. We have all been pressed to imagine church – and education for leadership – very differently in the last two months. And we are called to keep imagining differently into the future.



The last Diakonia of the United Church meeting was in Winnipeg, and overlapped with our learning circles, graduation and annual celebrations. Since then, we have continued to implement the program re-design, which included transitioning from theme years (Pastoral Care, Social Ministry and Education/Worship) to a more flexible program, in which we offer one week learning circles which maintain the ‘themes’ with a more concentrated focus in areas such as “Relationships” (Spiritual/Pastoral Care), “Oppression and Resistance” (Social Justice) or “Living Scripture” (Education/Worship). Our program continues to integrate field education, mentorship and external academic courses, and emphasizes transformative learning through praxis, feedback and reflection. We implemented our first online learning circles in January 2019, which provided a solid foundation for this year, when we had to quickly transition our learning plans for the spring learning circles in Winnipeg to online learning in response to pandemic restrictions.

At the same time as implementing our own program changes, we adapted to the governance and candidacy process changes within the United Church of Canada. We have worked to maintain relationships and build new ones with the Office of Vocation and Candidacy Boards, to advocate for diaconal education and ministry and collaborate with the General Council staff so that the education and timelines of diaconal candidates were taken into account as processes were designed.

We continue to celebrate our educational partnerships – the relationship with the Sandy Saulteaux Spiritual Centre, and the joint degree programs with St Andrew’s College in Saskatoon and St Stephen’s College in Edmonton. We have appreciated the opportunities to connect with the diaconate at regional gatherings, at DOTAC in Vancouver and through student field placements.

In 2019 the Central Council of CCS worked on strategic planning. We affirmed the school’s mission – educating leaders for justice, compassion and transformation. We reflected on the history of the diaconal education in Canada. We asked questions about the diaconate’s identity as marginal/cutting edge, and wondered about the rooting of that in the social location (particularly gender) of earlier generations of diaconal ministers. We wondered about the intersection today between the ‘cutting edge’ of the church, and the social location of diakonia.

We confirmed the mission of the school – educating leaders – and also identified that the operative, unspoken mission was educating the vocational diaconate of the United Church of Canada, and is entwined with holding (with Sandy Saulteaux) the diaconal testamur for the United Church. The operative mission, preparing diaconal ministry candidates for one denomination, was narrower than the stated mission. We looked to the DUCC vision statement, and felt the call of the opening lines: *“God calls us to diaconal ministry. The gospel of Jesus invites all to this ministry.”* We thought of all the people – especially laity and ordained clergy – who have expressed a wish that they had education like that of diaconal ministers. And we wondered how to open our circle so that all leaders who the gospel invites

to diaconal service and action might be invited and encouraged to become part of our learning community.

Our vision is to support our core diploma program in diaconal ministry through broadening and diversifying our student community to include more continuing studies students – including diaconal alumni, laity, and ordained colleagues. Therefore, we are focusing on raising the profile of the school and our program offerings through recruitment and marketing initiatives. We are very grateful for the support from the Barbara Elliott Trust Fund for Innovative Ministry at The United Church of Canada Foundation for this initiative.

This direction aligns with a general shift in mainline theological education, where enrollment in M Div programs by candidates for ordered ministry is dropping while enrollment in other programs increases. In fact, many newer programs offered in other schools appear to be attempting pedagogy and content that we have been doing for decades!

We know that our community, and the members of DUCC are our most effective recruiters. Many of our students and alumni describe contact and conversation with a diaconal minister as a key moment in their path towards diaconal education at CCS. We also hope that you might be interested in coming back to circle for continuing education!

We rely on the diaconal community for so much. Thank you for mentoring students, for facilitating field placements, for being a diaconal presence and advocate on Candidacy Boards, for serving on CCS committees, for joining the learning circles as resource people and chaplains, for participating in CCS Sunday, for attending our Annual Meeting. And thank you for your financial support. Our alumni and friends are faithful and generous donors, and we are so grateful for you. We could not continue to educate and innovate without you. Immersion in diaconal education truly is transformative.