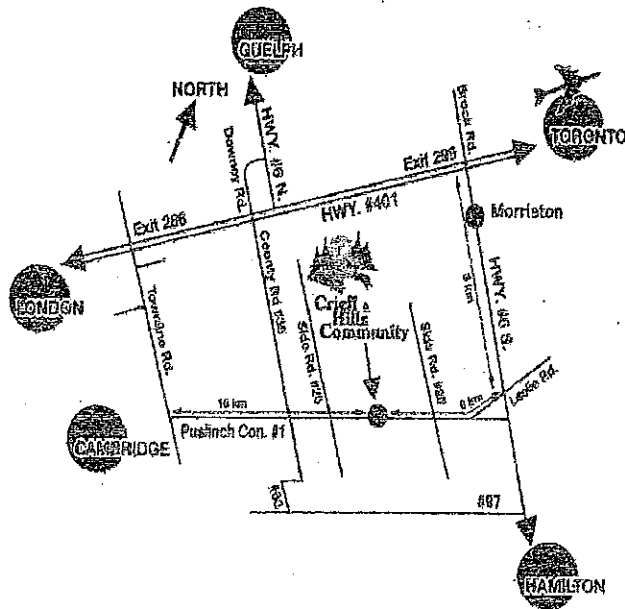
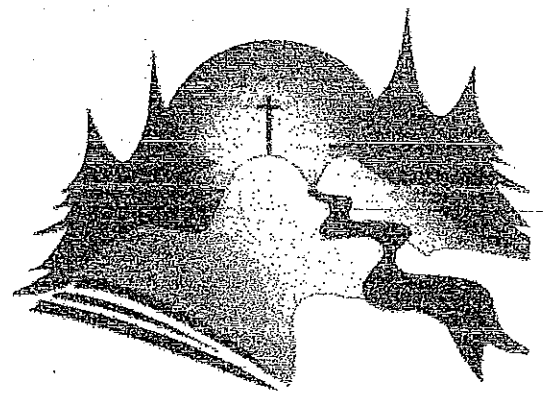


### Where

Crieff Hills is a Christian retreat and conference centre located on 250 acres of beautiful woodlands and rolling fields, offering year round accommodations and seminar/conference facilities for groups up to 125, as well as personal and group retreats. Owned and operated by The Presbyterian Church in Canada, they are located 18 km. south of Guelph, 3 km. south of Hwy. 401 off of Hwy. 6 South, and 6 km. west of Hwy. 6 South on Leslie Rd. ([www.crieffhills.com](http://www.crieffhills.com))



Diakonia of the  
United Church  
of Canada (DUCC)  
National Gathering  
April 22-25, 2003



LIVING ON THE EDGE:  
Healing and  
Transformation from a  
Diaconal Perspective

Crieff Hills Retreat Centre  
Crieff, Ontario

## **LIVING ON THE EDGE: Healing and Transformation from a Diaconal Perspective**

"Those in diaconal ministries are often living and working at the edges of the church and society. Being on the edge can be hope-filled and life-giving as we minister with those on the margins. Being on the edge can be isolating and discouraging when church and society devalue our ministries. Educational theme sessions will engage participants in exploring how the components of a model (lament, acceptance, analysis, authority and action) can support us in ministries at the edge, and facilitate the journey toward healing and wholeness. As we share laughter and tears, joy and pain, we will make visible the hope found in living on the edge and celebrate the importance of diaconal ministry in the church and the world."

Facilitators: Irene Rainey and Anne Duncan

### **When**

Noon, April 22<sup>nd</sup> - 2:00p.m., April 25<sup>th</sup>

### **What**

In addition to the educational component, we will attend to DUCC business, including:

- a review of the current organizational structure of DUCC (as agreed upon at the 2000 National Gathering in Winnipeg)
- financial reports and budget
- reports from the cluster groups

We will also share in times of worship led by Aileen Urquhart.

### **Oral History Project**

Please bring along a biography and photograph of yourself in ministry to be added to the Oral History Project being assembled by the Committee on Diaconal Ministry.

### **Free Time**

We will have free time for one afternoon. You will receive further information with your registration confirmation package.

**DIAKONIA, UNITED CHURCH OF CANADA**  
**National Gathering at Crieff Hills Retreat Center,**  
**Crieff Hills, Ontario**  
**April 22-25, 2003**

**Present:**

Valerie Bannert, Linda Clark, Cathy Clement, Margaret Collard, Nancy Corrigan, Karen Dale, Denise Davis-Taylor, Deborah Deavu, Caryn Douglas, Kath Douglas, Anne Duncan, Linda Ervin, Joan Golden, Lynda Gow, Cheryl Kirk, Roland Legge, Mary Anne MacFarlane, Patricia McColl, Audrey Mitchell, Micheline Montreuil, Yvonne Naismith, Dorothy Naylor, Mary Eileen Nettle, Carolyn Nicholson, Eunice Oliver, Christina Paradela, Kathy Platt, Irene Rainey, Heather Robbins, Kathy Toivanen, Joan Tuchlinsky, Aileen Urquhart, Oriole Veldhuis, Deborah Viit, Nancy Wetselaar

**Guests:**

**Opening and Welcome**

The gathering began April 22 in the afternoon with Introductions, Community-building and Worship, followed in the evening by the first theme address.

**April 23rd**

The first Business session convened at 11:00 a.m with Roland Legge and Lynda Gow chairing.

**History of DUCC**

Dorothy Naylor led us in a discussion about the formation and history of DUCC, reviewing the dates of each gathering and inviting folks to indicate which gatherings they had attended.

The Committee on Diaconal Ministry (CDM) was formed in 1981 or so, and a need was identified for a separate association outside the church institution; started talking about in 1982-83; had a first gathering at Five Oaks, Paris, Ontario in 1984, and DUCC was born

In the organizational structure approved in 1984 (and in place until 2000), a region took on the responsibility of being the Co-ordinating Committee that took the necessary actions and delegated the tasks. Input came from a second region that planned the National Gathering and looked after the local arrangements. A third group was responsible for the Theme. A region would act as the Coordinating Committee for two terms.

- Next gathering was in 1986 at Scarboro Foreign Missions
- In 1988 a ranch at Water Valley, Alberta
- In 1990, the gathering was held at CCS in Toronto
- 1992, Wolfville, Nova Scotia
- 1994 was back at Five Oaks for the 10th Anniversary of DUCC. Following this event, the UCC decided to move to a three-year cycle for General Council and DUCC decided to follow that cycle.
- 1997 was at Prairie Christian Training Centre in Saskatchewan
- 2000 was in Winnipeg, Manitoba

At that gathering we evaluated the structure of DUCC, and decided to expand to a four-cluster model, due to concerns about the changes happening at the National church and the consequent uncertainty about the continued existence of CDM.

**ACCOUNTABILITY REPORTS**

**Committee on Diaconal Ministry (CDM)**

Yvonne Naismith introduced those present who sit on CDM and reported that the committee is meeting next from Friday to Sunday, so there is a likelihood that questions we have will not be able to be answered.

Yvonne then turned it over to Kathy Toivanen who led us in a workshop model for use in educating Pastoral Relations Committees and Education and Students Committees.

Meeting adjourned for lunch at 12:30p.m.

Reconvened at 2:05 p.m.

A brief time for announcements was provided.

**CDM (Con't.)**

Advocacy remains the biggest focus of their work : writing letters to various sources, especially advocating for CDM to remain part of the new structure. Denise reported that they are still a temporary committee; they do have a budget for 2003, though somewhat reduced from its previous figure. She reported that their program assistant person is Jennifer Beritley and CDM is included in the Ministry, Employment, Policies and Services. They have revised the brochure and pamphlet and these are now available. CDM has struggled to define advocacy and the scope of their responsibilities/function. They continue to advocate for individual diaconal people, and also try to address the need for a diaconal presence on national committees. It appears that there are few diaconal folk on national committees; we were invited to seek out representation on one of the committees. Deborah Vitt shared that there is a thorough screening process for national committees, and that there doesn't seem to be a concern about ensuring that the committees have an even balance of representation, i.e. lay, ordered, male, female, etc. This was identified as a topic for discussion later.

**Cluster Reports**

**Communications Cluster (Hamilton)**

Their major work was the production of the National Gathering brochure; they met a couple of times shortly after the last national gathering, but found it difficult to continue due to workloads and priority-balancing in their pastoral charges. The diaconal newsletter NEWS was produced and delivered in a fairly timely manner.

**Diaconal Education Cluster (Saskatchewan and London)**

From the London Conference perspective, their work focused on being the local arrangements committee for this National gathering. They met about five times with a conference call. An e-mail report was forwarded by Sylvia Thompson stating that the cluster did not meet except for a couple of phone calls.

**Advocacy/Education Cluster (Maritimes)**

Roland shared a report given by Kay Dean the last time that all clusters participated in a conference call. She stated that they undertook advocacy for a couple of diaconal people in the Maritimes. Roland noted that they probably would have undertaken this advocacy in any case because they were in the Maritimes. Winter driving made it difficult to get together.

**Membership/Financial/Coordination Cluster (Alberta and Northwest)**

Roland reported that they met in the fall of 2000 to figure out what they should be doing. They sent out two membership letters per year; provided translation services for DOTAC in Winnipeg 2002; tried to maintain contact with the other clusters; played liaison role between CDM, Kaufmann Fund, Barb Elliott Trust Fund; responded to articles in the Observer; dealt with a few emerging issues. They met three times a year, and coordinated conference calls with other clusters. In addition to these roles, they looked after the financial/budget aspects of DUCC.

It was mentioned that folks in Manitoba/Northwest Conference were not represented within the DUCC structure because they had agreed to host the 2002 DOTAC Conference. They offered a brief report as well, as follows:

**DOTAC Cluster (Manitoba/Northwest)**

Caryn Douglas provided a report about the work of the Manitoba folk for the Conference, with over 200 folk attending. There was a great deal of support from the whole diaconal community, ecumenically. It was pointed out that a brief diaconal gathering took place during DOTAC, coordinated by the Coordination cluster.

Roland thanked everyone for their reports and invited questions.

### **EVALUATING DUCC STRUCTURE 1**

Dorothy Naylor divided us into cluster groups, to answer questions about the functioning of the DUCC structure which has been in place since the 2000 Gathering in Winnipeg. (See Appendix 1 for diagram of this model)

Each cluster discussion group reported on their thoughts in the areas of strategies that didn't work; strategies that worked, and suggested changes.

#### **Suggested changes listed**

*use of conference calls*

*somebody in charge*

*clusters need job descriptions, not just words*

*clusters have to be geographically sensible (eg not Sask and London)*

*encourage regional committees - larger network not there*

*website needed*

*create a diaconal email list*

*designate a coordination team*

*expand email to diaconal ministers regionally*

*what training and/or changes need to be addressed in the future?*

*communication to all diaconal ministers about who to contact for what*

### **ACCOUNTABILITY REPORTS (Continued)**

#### **Finance**

Financial statement for 2002 will be reviewed later.

We looked over the financial statement from January-April 2003. Lynda Gow explained that the Committee on Diaconal Ministry provides funding to DUCC for our educational events during our National Gatherings. We will give further attention to this statement later.

Lynda then referred to a report on DUCC membership, stating that for 2003, our current membership is 81, 40 of whom are retired. She also mentioned that the number of members who are working full-time continues to decrease.

#### **OTHER REPORTS**

##### **Francis Sandy Theological Centre/Jessie Sauiteaux Centre**

There was no report from these schools because they were not asked - an oversight of the Coordination cluster.

(The Coordination Cluster recognized that they were remiss in not calling for reports. Reference was made to a master binder that outlines the responsibilities of the Coordination cluster. This binder is located in Edmonton at the present.)

#### **CCS**

Caryn Douglas distributed a report, and reviewed it. She reviewed the student numbers, expressing that they are pretty much operating at capacity. She offered her comments about

the current status of CCS and its functioning, expressing that they are out of their infancy in the new location, and are likely in their toddler stage. To a certain extent they wish they could stay at this level, but recognize that change is a constant, and so struggle against the inherent nature to want to rest on this plateau. Caryn reiterated her excitement at the joint degree granting programs with St. Stephen's College (through University of Alberta) and the University of Winnipeg. They are also looking at ways of offering continuing education opportunities to the wider community. There are discussions taking place with St. Andrew's around cooperating to offer a 'leadership' module for their ordination program. Finances are becoming a difficulty; the national church has cut their funding, to the effect that the grant is decreasing to \$100,000. in 2004 from \$172,000. in 2001. Caryn wrapped up by encouraging all of us to seek out possible diaconal students in our exchanges. (A copy of the report is appended to these minutes).

**Kaufmann Fund**

A report was provided by Margarete Emminghaus, summarizing what they have been about over the last couple of years. This gathering needs to elect/select someone to replace Lottie Franklin-Hearne on the Administration Committee. (Lottie died in March). Roland inquired whether there was anyone interested in filling this role, asking them to contact a member of their cluster if so, and that this would be discussed later. (A copy of the report is appended to these minutes.)

**DOTAC**

Copies of a report were distributed around the room. Linda Ervin expressed her gratitude at having the opportunity to represent us at DOTAC. She then reviewed some of the highlights of the last three years, thanking DUCC for hosting the last DOTAC gathering 2002. (A copy of the report is appended to these minutes.)

**Barb Elliott Trust Fund**

No report was available, but there was a mention that Eric had sent one. The meeting adjourned for supper and reconvened at 7:00 pm.  
(Ed. later note: No report was asked for, or sent)

**Regional Reports**

*Bay of Quinte* - no report

*Toronto Conference*

- very few diaconal voices in the Conference, so very little happening, although the intentions have been good
- trying to establish an updated email list that include the "diaconal trained, diaconal working approach of staff associates and Conference staff.
- the diaconal folk are working on several Conference committees: Student Interview Board, Mission and Support Committee.

*Hamilton Conference*

- lunch at Deb's is a focus point for us!
- talked about where diaconal voices are present: voices on Pastoral Relations and Settlement; Interview Board; pastoral charge supervisors; don't have Conference committees, but have networks; diaconal presence on Conference Executive
- diaconal voice in the social justice network for Ontario conferences
- try to be intentional about gathering as diaconal folk; trying to stay connected; talked about General Council petitions and the Ministry report

- interact and include in their gatherings of support some of the diaconal folk from Toronto and London Conference.
- Learning for Christian Leadership used to be offered in Halton presbytery, but hasn't been offered for a couple of years now - wondering about launching it again at some point - any support out there?

#### *London Conference*

- hotbed for diaconal ministry with 6 or 7 students at the present
- is exciting for the diaconal vision - for those who are no longer students
- gatherings don't happen very often; planning this event has drawn us closer together again

#### *Manitoba & NW Ontario*

- had a day long event a year ago - great fun
- will gather at the Annual Meeting to celebrate Heather Robbins' & Ted Dodd's commissioning
- diaconal folk active: national Pastoral Relations committee; task force on lay folk presiding at communion; Settlement; CDM; work at CCS; large number of diaconal ministers (5 in Cambrian Presbytery); Education and Students committees; Conference Interview Board; Marriage Encounter; Gender Justice committee; task group on the exercise of discipline for clergy - ethical standards for people in ministry; justice liaison to the Education and Justice (Conference) committee

#### *Alberta & NW*

- Participation on Presbytery Executive, support of Centres across Canada; Discernment committee; learning facilitators and mentors for the Centre; CDM; chairing M & P education (3 workshops to train M & P committees); Abuse Prevention Education committee; meet together at Conference, plus met to plan for this event; church camp

#### *B.C. Conference*

- very separated by geography
- not feeling connected to each other at all
- will meet at the Annual Meeting and try and make plans to connect more intentionally
- experience some hostility
- mentoring a student; DOTAC; Consultant, Sexual Abuse and Harrassment; CDM; Presbytery Executive; Children at Conference program

#### *Church House*

- Mary Anne - supervising students needing to know diaconal history
- Faith formation work - less hands on; but ensuring that work happens
- Mary Anne serves as a source of information about what's happening at Church House
- Seasons of the Spirit & curriculum

#### **Re Reports for Future Meetings:**

- Make sure that Mary Anne is asked for a report from the General Council office
- Ask for a report from the All Native Circle Conference

#### **Nominations**

Barb Elliott Trust Fund; and Kaufmann Fund both need new members

Suggested names for Kaufmann Fund: Sylvia Bell; Linda Found (Coordinating Committee will follow up)

(Presently Lynda Appieby, Sue Browning, Margarete Emminghaus)



Suggested names for Barb Elliott Trust Fund: Dea Hawkins; Russell Walker; Christine Dudley  
 (Coordinating Committee to follow up)  
 (Presently Eric Tusz-King and Marilyn Anderson-Corkum)

We agreed all the names were supported - those presently and those proposed.

### Newsletter

Linda Clark, editor reported that it has been hard to plan issues when you hear nothing about what people are wanting in NEWS. Produced twice a year, each issue costs \$500 (\$250 for editor; \$250 for stamps, etc) At this point there is no certainty that the funding from CDM will continue. Linda provided a questionnaire for folk to fill out to return to her. NEWS is a joint project with DUCC and CDM, so this is a questionnaire for information; the decision is a joint one.

### EVALUATING DUCC STRUCTURE 2

The assembly divided into several groups to respond to the question "Why does DUCC exist?" The need to consult the original statement of purpose and goals was expressed. A copy was found and circulated later. (Appendix A)

### Thursday, April 24, 2003

The meeting convened at 1.15 pm.

### Minutes of National Gathering: Winnipeg 2000

Kathy Toivanen had examined the Minutes of the last National Gathering and reported that they were an accurate reflection of the meeting. However, since there are several attachments and appendixes which were not present with the minutes, it can not be confirmed that there are no errors. The gathering accepted that the minutes as received were a reflection of the National Gathering in 2000

### PROPOSED NEW STRUCTURE

Summary from the cards: (Re: Purpose of DUCC)

- i. Community
  - Support and networking
  - Learning with each other
  - Renewal of our diaconal identity
  - Connecting with our history
2. Advocacy on justice issues in church and society
3. Advocacy for diaconal ministers
4. Advocacy for diaconal ministry
5. Connecting with DOTAC and World Diakonia

An adapted model was presented, based on the input from the cards, and looking at the original statement of purpose.

See diagram at Appendix 2.

#### 1. Communication

"News"; website; email: networking, News, issues.

#### 2. National Gathering

8

*every 2-3 years; local arrangements; identity/formation/History  
worship/business  
support/networking  
education*

### 3. Advocacy

*We all do this in our work in the system. M&P/Settlement/E&S etc.  
Individual situations in our regions.*

### 4 Network & Support

*Every region does this:  
Has local gatherings  
Receives, monitors change of addresses  
Keeps in touch with staff associates,  
Care from DUCC -- re: deaths, retirements, grads, joys and celebrations.*

### 5 World Organizational Contacts

*DOTAC reps and participants -- World Diakonia*

### 6 Coordinating Committee

The 5 clusters or groups named above are held together by these aspects:

1. A central cluster known as a business cluster does Finance, Treasurer, Membership, business agenda
2. All the clusters are held together by the full circle of the Diaconal Community
3. The CDM is liaison to the whole, and to Advocacy for training, General Council committees, issues.

Note: By September 2003, the decision had been made by the national church to disband CDM. However the national office will continue to provide the same funding as in the past, and will maintain a database that can be accessed for membership purposes. We relate to the national office through MEPS (Ministry and Employment Policies and Services).

*Kathy Toivenan asked "How do We make decisions between National Gatherings and speak as a National Community?"*

It was clear that we need to have a concrete and formalized process to address issues. The clusters can phone in through a process such as a daisy chains.

Deb Vitt indicated the need to get a data base up so that the whole body, rather than just the clusters can address decision making throughout the time between. We also need to address budget and funding for the clusters to work.

*Question: What do we need to put into place if the CDM no longer exists?*

Possible answer is that at Conference meetings there can be DUCC meetings to address the questions. The problem is that there is not enough time at Conference gatherings.

The gathering broke into small groups to discuss the models, and met again as a whole to share ideas on the models (Original and Adapted.)

We will return to the models this evening for decision making. The need for clear job descriptions was articulated.

*Question: Are there pieces that should be done regionally?*

*Question: About representation to DOTAC and World Diakonia*

Linda Ervin suggests that for the stability of DOTAC, because of her co-chair position it would be helpful if she stayed on until 2005 as our representative to DOTAC and to World Diakonia. It was also noted that we need a process of written nominations for World Diakonia of 2005. We need some recommendations discussed by the whole group around questions about the World Federation and DOTAC.

Adjourned at 2:47 pm.

The evening session began at 7:00 pm and the agenda was eventually extended to 9:30.

Discussion of the organizational model continued. After considering input from the group, a proposal emerged for three clusters, with some responsibilities being taken on by every Region. The proposal is as follows:

Coordinating Committee: Membership, Finances, Preparing for and leading the business meeting at National Gatherings

Communications: Newsletter (advisory); email network

National Gathering: Responsibility for planning and delegating (everything except business)

Support and Networking: Within each Region

Advocacy: Of diaconal ministry, diaconal ministers, and of justice issues - within each Region, and individually

DOTAC and World Diakonia: DOTAC representatives and World Diakonia delegates elected by the membership

The observation was made that this process will function if those who take on a specific role have the energy to make their "job" happen.

It was acknowledged that communication (email especially) is a very important aspect.

Each Region then met separately, to consider what aspect of the work they might be able to take on. The assembly was asked:

1. Is there a group that is willing to take on the responsibility of Membership, Finance, and Coordination?
2. Is there a group that is willing to take on the next national gathering?
3. Is there a group that is willing to take on the communication tasks?
4. Are we as groups willing to pick up the advocacy, support, and networking responsibilities?

Oral report-back from regional groups:

Regions were checked out on whether they will do the regional support of DM which includes the advocacy and support and network. Agreement.

They then shared the results of their caucus - re what tasks they would carry out. They are as follows:

**Tasks of the Regional Groups** (Written reports)

from Aileen U, for Manitoba and NW Ontario persons present:

- Database: set up, maintain, produce lists when wanted or needed
  - Look for someone to do cards
  - Identify occasions/people for whom cards might be appropriate
  - Networking - promote this by sending lists of diaconal folk in regions/areas
- explore possibilities for setting up web-site
- Support the newsletter/communications piece by forming an editorial team, with Linda Clark (receive information for the newsletter and distribute it to Linda, Editor)

from Denise Davis-Taylor, for Alberta and NorthWest persons present

- Membership requests and receipts
- Treasurer
- Election of DOTAC and World Diakonia; and appointment of liaison to CDM (Committee on Diaconal Ministry)
- Chair business portion of national meeting (including developing the agenda for that portion.
- Write up and circulate Minutes of the meeting

from Cheryl Kirk for London Conference Cluster

Co-Ordinate the National Gathering

- Contact the Maritime Region regarding their being Local Arrangements Group for the Conference
  - Set dates in consultation with Maritimes, Theological Schools and Coordinating Committee.
- contact groups (individuals) for Worship, Theme and Education components (Clarify honourarium for these volunteers).
- Consult with the co-ordinating Group regarding number of blocks for business
  - Make contact with those who need to make reports to the Gathering
  - Identify the budget available (from Co-Ordinating Committee)
  - The group will be co-chaired by Joan Tuchlinsky and Cheryl Kirk

Deborah Deavu, reporting from Hamilton/Toronto Conference

- We are willing to take leadership with one of: Local Arrangements, Worship or Theme at the next National Gathering

The suggestion was made: If keeper of the DataBase is the "electronic secretary" then minutes could be sent to "her" and she would simply forward to all in the DataBase. In response to that statement, - Aileen Urquhart was clear that she will take on creating the DataBase, and would NOT be the Electronic Secretary.

Linda Clark is willing to continue as Newsletter Editor - and was affirmed for that offer.

**ISSUE DISCUSSION GROUPS****"Issues, Concerns and Questions" as posted by group members**

We divided into four groups to discuss the following:

1. DUCC issues considering membership fee structure; membership/communication of/with staff associates, retirees, those working in diaconal ministry; DUCC budget
2. Next National Gathering
3. Upcoming Issues at General Council (Deborah Vitt)
4. DOTAC will hear more from Linda Ervin about DOTAC and begin to consider selecting

delegates for 2005.

**Report-back from "Issues, Concerns, Questions"**

**#1 DUCC Membership and Budget**

The financial records for 2000, 2001, 2002 were "reviewed" (not audited) and everything is balanced and really good. Carolyn Nicholson has 10 copies of the Auditor's review. She circulated a Financial Statement for 2002, with a bank balance as of December 31, 2002 of \$9,388.10. (Attached) She noted that this budget paid towards 3 persons attending DOTAC.) The statement was received by the group.

Budget: The proposed budget is a deficit budget. (Attached) This group recommended cuts:

- Coordinating Committee expenses to \$1000.
- DUCC Association
- Regional gatherings to \$1000.
- National gathering "seed money".

This group was asked to take the budget and bring a recommendation first thing tomorrow morning.

Revenue

Membership	5500.00
Donations	200.00
Funds from UCC	1400.00
<hr/>	
	7100.00

Budget

Coordinating Committee	1000.00
DUCC Association	1700.00
1000 Barb Elliot	
500 News Editor	
DOTAC	1849.00
Diakonia World Membership	1262.00
National Gathering	250.00
Regional Gatherings	1000.00
Audit Financial (Review)	1375.00

Membership

Suggestions for Increasing Membership

- have a class reunion before the next DUCC event.
- take colleagues (diaconal and staff associate) out for lunch or tea
- take out student memberships on behalf of students you know and tell them about DUCC
- give graduates a gift of a membership at commissioning
- update and renew the DUCC brochure (including :Manitoba and Northwest and Linda Gow have agreed to do this. Update would include: statement of faith, brief history, what membership pays for and provides
- what about a student rate for the national gathering?

Discussion followed about Staff Associate memberships.

- Do staff associates get membership letters?

Guiding Principles for Budgets

Two points of view were discussed:

- 1 That we have a policy of a balanced budget based on realistic income.
- 2 Budgets are a guideline. IF a deficit occurs we ask the membership to cover it through donation.

After further discussion it was agreed that our guiding principle (not policy) will be to have a balanced budget based on realistic income.

It was proposed that a three-year budget be brought to the next meeting.

Group #2: Date of Next National gathering. There was discussion about the date for the next National gathering. The pros and cons of meeting before or after General Council were discussed. There was a feeling that we need to meet every two years. We were reminded that the next World Diakonia is in 2005, DOTAC meets in 2006, and General Council in 2006.

By consensus the group agreed that the next National Gathering would be in 2005 after Easter, preferably in April and in the Maritimes. According to our approved model, London Region will have responsibility for coordinating this event.

Group#3 General Council issues

Interim Report to General Council re lay persons presiding at the sacraments. Deborah Vit and Deb Schweier are the Diaconal Reps. on this committee.

They would appreciate support from the community to support the present manual guideline that the congregation authorize who can preside at the sacraments. There is only one lay person on this committee. In the conversation that followed members were encouraged to be proactive about ensuring that there are diaconal ministers and lay people on General Council committees.

Group #4 DOTAC

This group discussed the process for appointment and proposed that:

- A person must be a diaconal minister and a member of DUCC. Bios should be invited and sent in in the fall of 2003.
- Voting will be by mail. This will be the responsibility of the Coordinating Committee.

This was approved by the group.

It was noted that the end-date of Linda Ervin's term as representative on DOTAC needs to be confirmed by consulting the Blue Book.

**CLOSING**

Courtesy Report. Many quacks of appreciation were expressed to those DUCCS responsible for Planning, Local Arrangements, Worship, Theme, Business - and to the DOTAC representative.

The 2003 National Gathering ended with the final theme presentation and worship.

\*\*\*\*\*

Ducc Financial Statement

	2002 Actual	2003 Budget	2003 Actual	2004 Proposed Budget
Opening Bank Balance	8,498.29	9,388.10	9,388.10	5,031.95
<u>Revenue:</u>				
Membership	4,972.00	5,500.00	4,633.00	4,700.00
Donations	185.00	200.00	465.00	500.00
GST Refund			639.10	
Funds from Cdm	3,400.00	1,400.00	1,400.00	1,400.00
National Gathering			9,536.56	
	8,557.00	7,100.00	16,673.66	6,600.00
<u>Total Revenue</u>	# 17,055.29	16,488.10	26,061.76	11,631.95
<u>Expenses:</u>				
Coordinating Committee	1,334.45	1,500.00	621.21	1,485.00
Ducc Committee (Assoc)	3,120.00	1,700.00	500.00	500.00
Dotac membership	1,988.75	1,849.00	1,848.38	1,850.00
World Diakonia membership	1,123.99	1,262.00	1,261.58	1,265.00
Regional Gatherings		1,000.00	50.00	1,000.00
National Gathering	100.00	250.00	15,571.64	
Review Financial Records		1,375.00	1,177.00	500.00
<u>Total Expenses</u>	7,667.19	8,936.00	21,029.81	6,600.00
Bank Balance December 31 2003	# 5,031.95			
Funds held for Cdm # 2,778.12				
Ducc funds available # 2,253.83				





**AGENDA FOR DUCC GATHERING  
APRIL 22 - 25 2003  
CRIEFF CONFERENCE CENTRE**

1. Thurs/Fri  
2. CDM  
3

**April 22 - Tuesday**

- 2:30 Welcome, Local Arrangements and announcements
- 3:30 *Worship & Community Building*
- 5.30 Supper
- 7.00 Theme
- 9:00 Party!

**April 23 - Wednesday**

- 8.00 Breakfast
- 9.00 Worship
- 9:15 Theme
- 11:00 Business -

**Accountability reports -**

- CDM Report 75 min includes CDM Report re Educational workshops for E & S Committees
- Report from clusters of 5 min each - 1-advocacy, 2-communications and Web site, 3- education and 4-membership, finance & coordinating clusters

12:30 Lunch

2.00 *Business continues*

- <sup>20</sup> ~~3~~ <sup>steak</sup> - Dorothy's process to further discuss and evaluate the new structure
- <sup>3</sup> ~~30~~ - Report from schools - Francis Sandy, Dr. Jessie Saulaux and CCS (some time from Caryn Douglas on bequests for CCS) - 30 min
- Report from Kaufmann Fund - 10 min *Appoint K. Fund - now in afternoon break*

4.00 break

4.15 reports - *Bring reports<sup>4P</sup> from evening. Appoint Kaufman Fund.*

5.30 Supper

7.00 *Business:*

Name issues that people want discussed at meeting on post it notes (including any General Council Proposals) to be dealt with in small interest groups on Thursday evening

- Reports- DOTAC and World Diakonia - Linda Ervin <sup>30</sup>
- Barb Elliot Fund <sup>5</sup>
- Regions <sup>30</sup>

*Fin. report*

Newsletter What commitment do we have to the newsletter?

Follow-up to the process from Dorothy - *viability*

8:45 *Worship (15 minutes)*

**April 24 - Thursday**

- 8.00 Breakfast
- 9.00 *Worship (includes memorial) & Theme*
- 12.30 Lunch
- 2.00 Out for the Afternoon
- 5.30 Supper

7.00 - Business:

Working Groups designated - 1 hour for interest groups to meet  
Finance Report - Carolyn Nicholson - + Budget  
Follow-up to Dorothy's process

8:45 *Worship*

**April 25 - Friday**

8.00 Breakfast

(Must be out of bedrooms by 11.30 a.m.)

9.00 Report back from interest groups

10:00 Theme 4

11:30 *Worship* -

12:30 Lunch

1:30 Unfinished Business

Final Evaluation

Other agenda items not listed above because we are hoping they will arise as the meeting goes on.

Future of DUCC - membership

a mapping of some directions

Who are we as DUCC - identity

Who will do what regarding our organization

Who will do advocacy and how can it happen nationwide?

Relationship with CDM

**Since we last Met:**

An invitation from DUCC was communicated to DOTAC in May 2000 to host the DOTAC conference in 2003. The DOTAC executive committee asked that DUCC do the hosting in 2002 due to various member group activities in 2003. DUCC agreed, and a very successful conference was held in Winnipeg the end of June 2002. There were over two hundred participants. The planning committee kept finding more space. The conference planning team was made up of United Church, Presbyterians, Lutherans, and Anglican deacons, deaconesses and diaconal ministers. There were participants from all parts of North America as well as six potential new member groups.

The conference was held in three different languages, four were offered, the three used were Portuguese, Spanish and English. The Conference Planning team were able to borrow the translation equipment from the United Methodist Church at very little cost. This was the first time that a DOTAC meeting had three languages translated. This will be a model for future DOTAC events as well the World Federation.

The evaluations received were highly appreciative of the translation, the program, the hospitality, the worship and the field trips. The event has been written up in several member group newsletters. The next DOTAC conference will be held in 2006 in the Caribbean.

Another aspect of the conference was the use of chansons for the first time. This was a new experience for many DOTAC members and several groups are going to use the model in their member groups. Also reports were presented in a more dramatic fashion than in previous DOTAC gatherings. DOTAC also did futuring sessions on DOTAC and some of the recommendations that arrived out of those reports are in the area of solidarity with our colleagues in the south as well as focusing on more justice orientated programs. This is reflat in our DOTAC's new brochure.

DOTAC has developed a new program: DOVE: Diaconals Overcoming Violence and the first program for DOVE is this fall in New York. There will be about ten people involved in the program. Canada and the United States will have fewer than those coming from the South. DOTAC is offering a small scholarship. The cost will be 1500.00 US. Applications are available from myself and will be in the next newsletter. The next DOVE project will be in 2004 in the Caribbean.

DOTAC is also exploring how we can do our ministry in a fashion that will address the significant difference of the dollar so that those from the south will not be further discriminated against. WE use US dollar to measure the difference and that measure takes on a dominant character. DOTAC wants to address this concern. DOTAC does have scholarships for the south that helps to address the travel costs to DOTAC conferences. At the last conference of DOTAC in Winnipeg we had several people from the south which was a higher percentage of southern representation than we have had in the past. DOTAC is being very intentional about ensuring southern representation at the DOTAC executive meetings and to the DOTAC conferences.

DOTAC has as its theme until the next meeting of the World Federation a focus against violence. Each meeting we spend time doing theological reflection about the violence we know of and the ways member groups are addressing the issue. It is also an opportunity for member groups to share how the Free Trade agreement is affecting them. This will be one of the focuses at the next DOTAC conference. DOTAC is also offering a grant for member groups who are addressing violence in their communities. The grant is 1000.00 US. Applications can be found through me.

DOTAC developed a bookmark to celebrate the World Federation anniversary of fifty years of this organization founded just after the second world war. The bookmark has several languages and reminds us to pray for deacons, diaconal ministers, deaconesses on the twenty sixth day of each month. I have some with me and can always get more.

At our next DOTAC meeting we will be discussing the impact of war on our member groups especially those from the south. One of our members is not attending the meeting in the US because of the US unlawful action of war against Iraq. The meeting would have been changed to another venue if so many of us had not bought tickets in advance to save money.

There are seven groups who are exploring membership in DOTAC, three from the North and four from the South. We are excited by this new interest and look forward to having a larger table of ecumenical deacons, diaconal ministers and deaconesses to work together.

DOTAC's main work is hearing from each others member groups, theological reflection, DOVE project, conference planning, member group support, new member exploration. There are fewer and fewer ecumenical groups in the world today. DOTAC wants to do more reaching out to broaden the ecumenical movement.

One of the sad pieces of news in the last month is the resignation of two United Methodist members who are being forced into retirement because their insurance policy was bought out by another firm and the membership will not receive their anticipated pension values because the new firm bought at a lower dollar figure. Also the United Methodist church is going through a major reorganization and we do not know where Diaconal Ministry will function and if there will be a Diaconal Ministry desk. We need prayers for Joaquin Garcia who is the current staff person for Diaconal Ministry in the UMC. Sr Nora from the Luther group now in Chicago has resigned due to illness and stress and there is a temporary replacement for her. It is also expected that the Deacon who represents the Episcopal Deacons will soon be leaving the organization due to age. Please include DOTAC in your prayers as we sort out all this new membership and as we begin new programs and receive new members. It seems an awesome task.

As one of the co-chairs I am the DOTAC delegate to World Federation executive meetings. We have several challenges at this meeting. World Federation was started in Europe and our organization address is in The Netherlands. World Federation has the largest number of members from Europe leaving those four of us from DOTAC and DAP (Diakonia of Asia Pacific) to bring issues to the table like the need for broader translation at World meetings. Currently there is only two languages [planned for the next meeting in 2005. I will be taking another request for there to be more translation at the meeting other than German and French. I need your prayers and words of encouragement. We are also putting global issues on the table for discussion. The World Federation has a program called DIAKID. This program provides assistance to member groups who need support. At our last meeting we gave 2000.00 US to a member group in Africa to buy chickens to teach the children a skill and also to sell the eggs for funds to buy drugs to combat eggs. We also provided funding for translations of texts and medicines. World Federation also has emergency funds for areas that are affected by war, and other disasters.

I had supported that our next World Federation meeting be held in Africa near where Betty marlin is located to give support to this group which is working to address AIDS. However we will not be meeting there and I am quite disappointed. This one of the challenges for me to raise consciousness regarding how we give support to diakonia members.

To contact me reach me at: [lervin@telus.net](mailto:lervin@telus.net), to reach Ted Hallenback for applications for DOVE and the anti violence grants is email is: [teddeacon@aol.com](mailto:teddeacon@aol.com), to reach Betty Purkey, coordinator of the DOVE project in New York, her email address is: [bpurkey@gbgm-umc.org](mailto:bpurkey@gbgm-umc.org)  
World Federation Site which includes DOTAC: Web site: <http://www.diakonia-world.org/>

Thank you for this opportunity to share the work I am doing on your behalf. It is a joy to represent you. DOTAC seems to be evolving and as someone said at the last conference in Winnipeg, DOTAC is growing up into a new ecumenical organization and it feels so good.

Linda M. Ervin, DUCC Meeting, 2003

REPORT OF THE ADMINISTRATION COMMITTEE FOR THE KAUFMAN RENEWAL AND EMERGENCY FUND TO THE D.U.C.C. NATIONAL GATHERING AT CRIEFF HILLS

The Administration Committee for the Kaufman Fund continues to confer by telephone and e-mail when a request for a grant is received. A requisition for a cheque is then forwarded to the United Church of Canada office where the fund is held in trust, and the cheque is sent directly to the recipient. The committee met twice during the year and prepares annual reports.

The Kaufman Fund is available to all graduates of C.C.S. and its predecessors, and all U.C. diaconal ministers and Anglican lay professional ministers. It is advertised in the D.U.C.C. News and in Tapestry, the newsletter of C.C.S. In addition there are 14 volunteer members of the Cross Canada Contact Network who make the fund known to people in their areas as they have opportunities to do so.

These people live in N.B., Ont., Man., Sask. Alta. and B.C. and receive information from the Administration Committee.

More such volunteers would be welcome. Please let us know if you can help.

In 2002 two grants were made for continuing education and financial need and three grants to persons attending the DOTAC conference. The United Church charges an administration fee of \$75.00 a year and other expenses were for brochures, postage, etc. and two committee meetings.

The following is a summarized financial statement

Balance on hand Jan. 1, 2002		\$46,717.90
<u>Receipts</u>		
Donation \$25.00, Interest \$3,001.55)		<u>3,026.55</u>
Total balance plus 2002 Receipts		49,744.45
<u>Expenses</u>		
5 Grants as indicated above	\$1,630.00	
Administration Expenses "	<u>218.34</u>	<u>1,848.34</u>
Balance on hand Dec. 31, 2002		47,896.11

2003 Expenses to date

6 grants re D.U.C.C. gathering		<u>520.00</u>
Balance on hand April 11, 2003		<u>47,376.11</u>

Appointment of members to Administration Committee

D.U.C.C. is the body which appoints the members of the Administration Committee for the Kaufman Fund at each of its national gatherings. We are very sorry to report the untimely death of one of our members. Lottie Franklin-Hearne died on March 16, 2003 after a valiant struggle with cancer. She has given many years of conscientious service to the work of the Administration Committee. In addition to appointing someone to replace her, it is necessary for the D.U.C.C. to check with the other members of the Administration Committee, if the D.U.C.C. wishes to re-appoint them, to make sure they can act for another period.

The present members are:

Lynda Appleby, Tel.(905) 569-6836

E-mail: [lynda.appleby@sympatico.ca](mailto:lynda.appleby@sympatico.ca)

Sue Browning Tel. H (705)326-2023, W (705)325-5102

E-mail: [forestpark@sympatico.ca](mailto:forestpark@sympatico.ca)

Margarete Emminghaus, Tel. (705) 329-3261

E-mail: [emminghaus@orilliapronet.com](mailto:emminghaus@orilliapronet.com)

(temporary E-mail address to May)

\*\*\*\*\*

**Lynda Gow**

---

**From:** "revouc" <revouc@telusplanet.net>  
**To:** <lngow@telusplanet.net>  
**Sent:** Wednesday, March 19, 2003 12:05 PM  
**Subject:** DIAKONIA FINANCIAL STATEMENT 2002

**DIAKONIA OF THE UNITED CHURCH OF CANADA**  
**FINANCIAL STATEMENT January 1,-- April 16, 2003**

---

**OPENING BANK BALANCE** \$ 9,388.10

[includes \$7,551.19 held for C.D.M.]

**REVENUE**

Membership	\$3,403.00
Donations	165.00
National Gathering Registration	1,000.00
	<hr/>
	\$4,568.00

**TOTAL REVENUE** \$13,956.10

**EXPENSES**

Coordinating Committee	\$ 522.35
DOTAC Membership	1,848.38
Diakonia World Membership	1,261.58
National Gathering	1,613.55
Regional Gatherings	
Review Financial Records	

**TOTAL EXPENSES** \$5,245.86

**Funds Held For C.D.M** \$7,551.19

**DUCC Funds Available** \$ 1,159.05

**BANK BALANCE AS OF APRIL 16, 2003** \$8,710.24

**DIAKONIA OF THE UNITED CHURCH OF CANADA  
FINANCIAL STATEMENT 2002**

---

**OPENING BANK BALANCE** **\$ 8,498.29** **BUDGET 2003**

[includes \$5,551.19 held for C.D.M.]

**OPENING DUCC BALANCE** **2,947.10**

**REVENUE**

Membership	\$4,972.00	\$5,500.00
Donations	185.00	200.00
Funds from C.D.M. for ½ membership fees	1,400.00	1,400.00
For educational events	2,000.00	
	\$8,557.00	\$7,100.00

**TOTAL REVENUE** **\$17,055.29**

---

**EXPENSES**

Co-Ordinating Committee	\$1,334.45	\$1,500.00 <i>1000</i>
D.U.C.C Association	3,120.00	2,200.00
DOTAC Membership	1,988.75	1,990.00
Diakonia World Membership	1,123.99	1,200.00
National Gathering	100.00	500.00 ?
Regional Gatherings		1,500.00 <i>1000</i>
Audit Financial Records		1,500.00

**TOTAL EXPENSES** **\$7,667.19** **\$10,390.00**

---

**Funds Held For C.D.M** **\$7,551.19**

**DUCC Funds Available** **1,336.91**

**BANK BALANCE AS OF DECEMBER 31, 2002** **\$9,388.10**

